



AGENDA

Meeting of the:

**Little Wanganui Reserve & Hall
Subcommittee**

Tuesday 5 March 2024, 4.30pm

at the

Little Wanganui Hall

Little Wanganui Reserve & Hall Subcommittee



Venue: Little Wanganui Hall, 3290 Karamea Highway, 7893 LW

Tuesday, 5 March 2024 – 4.30 PM

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LITTLE WANGANUI RESERVE & HALL SUBCOMMITTEE

5 March 2024

AGENDA ITEM 1

Prepared by Jason Sellaiah
Subcommittee Liaison Officer

APOLOGIES

1. REPORT SUMMARY

That the Little Wanganui Reserve & Hall Subcommittee receive any apologies or requests for leave of absence from members.

2. DRAFT RECOMMENDATION

That there are no apologies to be received and no requests for leave of absence.

OR

That the Little Wanganui Reserve & Hall Subcommittee receives an apology from (insert committee members name).

LITTLE WANGANUI RESERVE & HALL SUBCOMMITTEE

5 March 2024

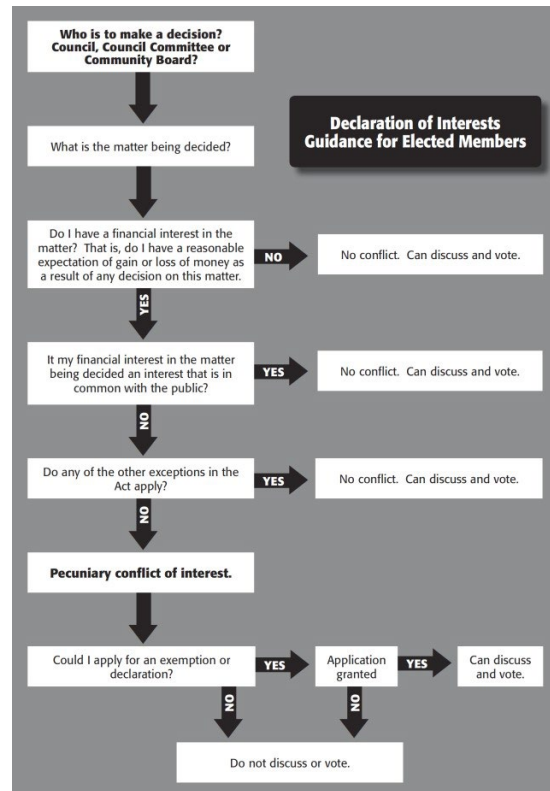
AGENDA ITEM 2

Prepared by Jason Sellaiah
Subcommittee Liaison Officer

MEMBERS INTEREST

Members of the Little Wanganui Reserve & Hall subcommittee are encouraged to consider the items on the agenda and disclose whether they believe they have a financial or non-financial interest in any of the items in terms of Council's Code of Conduct.

The attached flowchart may assist committee members in making that determination (Appendix A from Code of Conduct).



DRAFT RECOMMENDATION:

That the Little Wanganui Reserve & Hall Subcommittee members disclose any financial or non-financial interest in any of the agenda items.

LITTLE WANGANUI RESERVE & HALL SUBCOMMITTEE

5 March 2024

AGENDA ITEM 3

Prepared by Jason Sellaiah
Subcommittee Liaison Officer

CONFIRMATION OF MINUTES

1. DRAFT RECOMMENDATION

That the Little Wanganui Reserve & Hall Subcommittee receive and confirm previous minutes from 01 August 2022.



**MEETING OF THE LITTLE WANGANUI RESERVE & HALL SUBCOMMITTEE,
HELD AT 3.00PM ON MONDAY 1 AUGUST 2022 AT LITTLE WANGANUI HALL.**

PRESENT: D Anderson (Treasurer), Cr R Sampson, E Duncan, A Hamson, W Eggers

IN ATTENDANCE: G Sran (Team Leader Community Facilities), K Duncan (Community Facilities Officer), G Barrell (Governance Secretary)

MEETING DECLARED OPEN AT: 3.01pm

1. APOLOGIES (Page 3) Discussion:

K Blum, K Grey, L Hyndman, P Parkinson, J Newman, O Morrisey, C Wood and M Horncastle

RESOLVED that the Little Wanganui Reserve & Hall Subcommittee receive apologies from K Blum, K Grey, L Hyndman, P Parkinson, J Newman, O Morrissey, C Wood and M Horncastle

D Anderson/E Duncan

5/5

CARRIED UNANIMOUSLY

2. MEMBERS INTEREST (Page 4)

Discussion:

RESOLVED that the Little Wanganui Reserve & Hall Subcommittee members disclose any financial or non-financial interest in any of the agenda items.

Cr R Sampson/D Anderson

5/5

CARRIED UNANIMOUSLY

3. CONFIRMATION OF MINUTES (Page 5)

Discussion:

Nil

RESOLVED that the Little Wanganui Reserve & Hall Subcommittee receive and confirm minutes from the meeting of 11 November 2021.

Cr R Sampson/W Eggers

5/5

CARRIED UNANIMOUSLY

4. CORRESPONDENCE REPORT (Page 10)

Discussion:

There was a question raised regarding the omission of Matters Arising. Cr R Sampson clarified that Council run meetings are slightly different and that any matters arising from previous minutes could be addressed at the time of Confirmation of Minutes or in a separate subcommittee meeting excluding council.

However, Matters Arising could be addressed in the General Business section of this meeting today.

G Sran spoke noted an email received regarding the Subdivision Reserve located on Glasseye Drive requesting to have mowing increased from three times annually to six.

Mr Sran noted that the email also referred to a footbridge. Mr Sran had asked Mr Swale to come to the meeting to advise where the footbridge was and to discuss this however, he was not present at the meeting.

Mr Sran asked the subcommittee what their views were regarding these items.

Cr R Sampson gave some background. Mayor J Cleine and CEO S Mason came to Little Wanganui to see view these issues. Ms Sampson felt that this should go to larger committee for their views as this is a Reserve. She noted she had been taken to task for not replying to the letter.

There was suggestion that this should have been part of the Annual Plan (AP). However, as Ms Sampson advised, the letter came in after AP submission process. Having a large number of apologies today, she felt this should be held off and heard in a larger committee.

Ms Sampson noted that if mowing was not being done three times annually but that it was in the budget to be done, then they want it being done three times.

Mr Sran to check to see if WestReef are contracted to mow and if the budget allows, look to increase frequency to six times annually. Also, request the mowing be extended to the mouth.

Also, to check the agreement made with Mr Johnston

W Eggers suggested a meeting be called and invite community to come and decide if they are wanting a bbq area, picnic tables, further native planting and address any other issues. Those that don't attend the meeting will not be able to raise concerns afterwards.

The subcommittee agreed on this and felt a letterbox drop was the best way to advise the entire community and invite them to come to the meeting and provide input.

Ms Sampson stated this is best funded from Reserves funding in the AP and now would be the time to work together as a community to decide what they want and advise council ahead of time they are intending to apply for this funding.

Ms Sampson reiterated that we don't want both sides arguing with each other. Important to come together and agree.

RESOLVED that the Little Wanganui Reserve & Hall Subcommittee receive inwards correspondence.

D Anderson/Cr R Sampson

5/5

CARRIED UNANIMOUSLY

5. GENERAL BUSINESS (Page 16)

Discussion:

D Anderson noted the absence of financial reports. They have not been received from Jenny Collins.

She presented a bank statement and statement of accounts. It was agreed that financials will be presented with minutes in future.

Ms Anderson also spoke regarding the invoice for the fire station. She was unsure if this invoice was inclusive of GST. She noted that the invoice will be for three years payment as this is how long since the fire service had last paid as per the previous minutes.

G Sran will confirm if this is inclusive of GST.

Mr Sran advised that insurance will be paid by council for all halls.

Cr R Sampson questioned whether it was correct as noted on Page 8 in the agenda that Mira was available to assist with Council Grants.

G Barrell to check and provide clarification. She checked after the meeting and notes that Mira Schwill is the new Team Leader for Communications and Community Engagement. Ms Schwill is working to give people the necessary advice as to where they can go to apply for external funding, and to encourage them to apply themselves for these.

Ms Sampson clarified the process of Reserves funding and AP funding. She advised to think ahead for AP funding. Contributions from Reserves funding come from sub dividing. Ms Sampson noted further that she has requested a paper from council asking how much goes into reserves funding, what comes out, and where it goes.

G Sran to learn what fundings may be available for subcommittees.

Clarification of process for future appointment of reserve committee after October local elections

G Sran clarified the process.

Cr R Sampson noted that while most committees struggle to get enough members, there were many people keen to participate in for Little Wanganui so there was an extension to the number of members made for this committee.

Mr Sran to find out the process of when subcommittee nominations etc are submitted following a local election. Also, to find out the reasoning behind submitting resumes.

D Anderson to create a template for interested parties and reasonings why they would like to represent.

Reserve grass mowing frequency to be increased from three to six times annually

As discussed previously

Reinstatement of small footbridge

As discussed previously

Establish Reserve Plan

As discussed previously

RESOLVED that the Little Wanganui Reserve & Hall Subcommittee discuss general business items.

W Eggers/E Duncan

5/5

CARRIED UNANIMOUSLY

-
- There being no further business the meeting concluded **4.04pm**.
 - **Next meeting:** TBC
-

Confirmed: **Date:**

LITTLE WANGANUI RESERVE & HALL SUBCOMMITTEE

5 March 2024

AGENDA ITEM 4

Prepared by Jason Sellaiah
Subcommittee Liaison Officer

APPOINTMENT OF CHAIR, SECRETARY AND TREASURER

1. DRAFT RECOMMENDATION

- a) That the Little Wanganui Reserve & Hall Subcommittee elect a Chairperson.
- b) That the Little Wanganui Reserve & Hall Subcommittee elect a Secretary.
- c) That the Little Wanganui Reserve & Hall Subcommittee elect a Treasurer.

LITTLE WANGANUI RESERVE & HALL SUBCOMMITTEE

5 March 2024

AGENDA ITEM 5

Prepared by Jason Sellaiah
Subcommittee Liaison Officer

FINANCE REPORT

1. DRAFT RECOMMENDATION

That the Little Wanganui Reserve & Hall Subcommittee receive the financial report for information.

LITTLE WANGANUI RESERVE & HALL SUBCOMMITTEE

5 March 2024

AGENDA ITEM 6

Prepared by Jason Sellaiah
Subcommittee Liaison Officer

BUDGETS – PROPOSED PROJECTS / EXPENDITURE 2024-2025

1. DRAFT RECOMMENDATION

**That the Little Wanganui Reserve & Hall Subcommittee discuss the
Budgets – Proposed Projects / Expenditure 2024-2025**

LITTLE WANGANUI RESERVE & HALL SUBCOMMITTEE
5 March 2024

AGENDA ITEM 7

Prepared by Jason Sellaiah
Subcommittee Liaison Officer

GENERAL BUSINESS

1. DRAFT RECOMMENDATION

That the Little Wanganui Reserve & Hall & Hall Subcommittee discuss general business items, to be limited to discussions and timelines.