

FORM 15

Application for Certificate for Public Use

Section 363A Building Act 2004

PREMISES/PART OF PREMISES

Description of premises/part of premises for which certificate is sought:

(Identify the building in which the premises or part of the premises are located and describe those premises or that part of the premises. If appropriate, provide plans or diagrams that clearly delineate the premises or part of the premises)

Building name:

(if applicable)

Site/Location address:

(or rapid number if applicable)

BUILDING WORK AFFECTING PREMISES/PART OF PREMISES

Building Consent number:

(insert consent number/numbers)

Issued by:

(name of building consent authority that issued the building consent)

THE APPLICANT (PERSON WHO OWNS, OCCUPIES, OR CONTROLS PREMISES)

Name of applicant:

(include preferred form of address, eg, Mr, Miss, Dr, if an individual)

Contact person:

Mailing address:

Telephone Number:

Mobile number:

Email address:

Facsimile:

The applicant is the person who:

owns

occupies

controls the premises

The following evidence of the applicant's above status is attached to this application:

(tick one or more)

copy of certificate of title

lease

agreement for sale and purchase

licence

property management agreement

other *(state)* being a document that shows the full name of the applicant

The owner's name and address is:

(state owner's name and address)

AGENT

(only required if application is being made on behalf of the owner, occupier, or person in control of premises)

Name of agent:

Contact person:

(Complete if applicable)

Mailing address:

Telephone Number:

Mobile number:

Facsimile:

Email address:

Relationship to owner:

(State details of authorisation from the owner to make the application on the owner's behalf)

APPLICATION

I confirm that no code compliance certificate has been issued for the building work. It is intended to permit members of the public to use the premises/part of the premises described above for the following purposes and in the following circumstances:

(Describe purposes and circumstances)

Members of the public can use the premises/part of the premises described above safely because:

(state reasons for statement, and include any precautions taken to protect the public, information on any specified systems in the premises or part of the premises, and the management of any special risks (eg, means of escape from fire) on site (provide information in attachments, if necessary))

The personnel who carry out the building work are as follows

Name	Registration number
Postal address	Phone
Email	

Name	Registration number
Postal address	Phone
Email	

Name	Registration number
Postal address	Phone
Email	

Name	Registration number
Postal address	Phone
Email	

Name	Registration number
Postal address	Phone
Email	

I request that you issue, under section 363A(2) of the Building Act 2004, a certificate for public use for the premises or the part of the premises described above.

Signature:

Name of person signing:

Date:

<input type="text"/>	<input type="text"/>	<input type="text"/>
DAY	MONTH	YEAR

The outstanding works is intended to be completed and application made for Code Compliance Certificate no later than:

<input type="text"/>	<input type="text"/>	<input type="text"/>
DAY	MONTH	YEAR

REQUIRED ATTACHMENTS

The following documents are attached to this application:

- Evidence of applicant's status.
- Plans and diagrams showing the premises or part of the premises described above.
- Documentation relevant to the safety of the *premises/*part of the premises (eg, an engineer's report, certificates concerning specified systems).

An appointment must be made with a Building Consent Officer to lodge this application.

A minimum application fee plus any relevant levies applies at the time of application. An acceptance fee will also be charged when processing is complete.

Notes:

- Certificate of Acceptance Fees: The charges incurred by the Council in processing this application are payable whether the application is approved.
- The application for a Certificate of Acceptance does not avoid the possibility of prosecution if the work was carried out illegally.

SAFETY ISSUES TO BE CONSIDERED

Building Code Clauses		Suggested Information	Information Provided (i.e., Producer Statement)	Council N/A OK	
B1	Structure	PS4 Construction from Structural Engineer or council inspection for nonspecific design		<input type="checkbox"/>	<input type="checkbox"/>
B2	Durability			<input type="checkbox"/>	<input type="checkbox"/>
C1	Outbreak of fire	PS4 Construction from Fire Engineer or council inspection for nonspecific design		<input type="checkbox"/>	<input type="checkbox"/>
C2	Means of escape			<input type="checkbox"/>	<input type="checkbox"/>
C3	Spread of fire			<input type="checkbox"/>	<input type="checkbox"/>
C4	Structural stability during fire			<input type="checkbox"/>	<input type="checkbox"/>
D1	Access routes	Slip resistance handrails		<input type="checkbox"/>	<input type="checkbox"/>
D2	Mechanical installations for access			<input type="checkbox"/>	<input type="checkbox"/>
E1	Surface water			<input type="checkbox"/>	<input type="checkbox"/>
E2	External moisture			<input type="checkbox"/>	<input type="checkbox"/>
E3	Internal moisture			<input type="checkbox"/>	<input type="checkbox"/>
F1	Hazardous agents on site			<input type="checkbox"/>	<input type="checkbox"/>
F2	Hazardous building materials			<input type="checkbox"/>	<input type="checkbox"/>
F3	Hazardous substances and processes			<input type="checkbox"/>	<input type="checkbox"/>
F4	Safety from falling	Balustrades to be installed		<input type="checkbox"/>	<input type="checkbox"/>

F5	Construction and demolition hazards			<input type="checkbox"/>	<input type="checkbox"/>
F6	Lighting for emergency			<input type="checkbox"/>	<input type="checkbox"/>
F7	Warning systems			<input type="checkbox"/>	<input type="checkbox"/>
F8	Signs			<input type="checkbox"/>	<input type="checkbox"/>
F9	Access to residential pools			<input type="checkbox"/>	<input type="checkbox"/>
G1	Personal hygiene			<input type="checkbox"/>	<input type="checkbox"/>
G2	Laundering			<input type="checkbox"/>	<input type="checkbox"/>
G3	Food preparation	EHO Report		<input type="checkbox"/>	<input type="checkbox"/>
G4	Ventilation	PS4 Construction from Mechanical Engineer or council inspection for natural ventilation		<input type="checkbox"/>	<input type="checkbox"/>
G5	Interior environment			<input type="checkbox"/>	<input type="checkbox"/>
G6	Airborne and impact sound			<input type="checkbox"/>	<input type="checkbox"/>
G7	Natural light			<input type="checkbox"/>	<input type="checkbox"/>
G8	Artificial light			<input type="checkbox"/>	<input type="checkbox"/>
G9	Electricity	Electricians Energy Certificate		<input type="checkbox"/>	<input type="checkbox"/>
G10	Piped services			<input type="checkbox"/>	<input type="checkbox"/>

G11	Gas as an energy source	Gasfitters Energy Certificate		<input type="checkbox"/>	<input type="checkbox"/>
G12	Water supplies			<input type="checkbox"/>	<input type="checkbox"/>
G13	Foul water			<input type="checkbox"/>	<input type="checkbox"/>
G14	Industrial liquid waste			<input type="checkbox"/>	<input type="checkbox"/>
G15	Solid waste			<input type="checkbox"/>	<input type="checkbox"/>
H1	Energy efficiency			<input type="checkbox"/>	<input type="checkbox"/>

INTERNAL OFFICE USE ONLY

Item	Comment	Initials
Does application comply with the relevant Building Code Clause/s		
Part of premises for which CPU can be issued		
Inspection details Date of Inspection <input data-bbox="204 763 497 815" type="text"/>		
Conditions applicable to CPU	A Code Compliance Certificate is to be issued by:	
Specified systems for Interim Compliance Schedule		

Yes	No		
<input type="checkbox"/>	<input type="checkbox"/>	Approved	Processing Officer: <input type="text"/>
Buller District Council Inspector/Contractor			
Signature	<input type="text"/>	Date:	<input type="text"/>

Timeframe for CCC to be issued <input type="text"/>
