

AGENDA

Meeting of the **Inangahua Community Board**

Commencing at 5:00PM
Tuesday 11th March 2025

To be held at the
Women's Institute Rooms
Buller Road
Reefton

Inangahua Community Board

Reports to: Council

Meeting Frequency: Bi Monthly

Purpose:

1. The purpose of these delegations is to give effect to the local community empowerment model which is a partnership approach to the governance of the District that will primarily be delivered through the Inangahua community board.
2. The intent of these delegations is to delegate authority and, as far as possible, responsibility to the Inangahua community board to allow the community board to effectively govern and provide recommendations to the Buller District Council regarding local issues associated with their areas.
3. In making these delegations the Council recognises that it is ultimately responsible for the governance of the district and therefore retains the right to set minimum standards and to review community board recommendations associated with the exercise of these delegations.

In making these delegations the Council undertakes to:

1. Provide for and give consideration to community board input into significant governance decisions affecting the respective community board area.

The ICB is delegated the following Terms of Reference and powers:

Terms of Reference:

Community Board Status

A community board (Local Government Act 2002, s.51) is:

1. An unincorporated body; and
2. Not a local authority; and
3. Not a committee of the Council.

Role

The legislative role of community boards (*Local Government Act 2002, s.52*) is to:

1. Represent, and act as an advocate for, the interests of its community, and
2. Consider and report on all matters referred to it by Council, or any matter of interest or concern to the community board: and
3. Maintain an overview of services provided by the Council within the community: and
4. Prepare an annual submission to the Council for expenditure within the community: and
5. Communicate with community organisations and special interest groups within the community: and
6. Undertake any other responsibilities delegated to it by Council.

Delegations

In exercising the delegated powers, the community board will operate within:

1. Policies, plans, standards or guidelines that have been established and approved by Council:
2. The approved Council budgets for the activity

In addition to the community boards legislative role the community board is responsible for and accountable to the Council for:

1. Providing local leadership and developing relationships with Council, the community, and community organisations in developing local solutions within the Community board area.
2. Assisting the organisation with consultation with local residents, ratepayers, lwi, community groups and other key stakeholders on local issues including input into the Long Term Plan and the Annual plan.
3. Making recommendations to Council on leases, licenses or concessions associated with all Council owned property included within the locally funded activities of the community board area, excluding Council administration land and buildings.
4. Making recommendations to council on property (including land & buildings) acquisitions and disposals in the local area.

Note:

None of the delegations may be sub delegated

1. Council retains decision making authority associated with new or existing maintenance contracts.

Additional financial delegations

Community Board has the authority to approve annual expenditure from a discretionary fund determined by Council on an annual basis, for local activities with the following parameters:

1. The decision meets relevant legislation and Council policy requirements including any controls on the use of funds from the respective account.
2. The decision is made after considering a report from staff or community members.
3. This expenditure may be operating or capital in nature, or a mixture of the two.
4. This expenditure cannot fund the "additional capacity" component of capital projects. It can only fund renewal or increased level of service components of capital projects

Power to delegate

The Community Board may not delegate any of their responsibilities, duties or powers to a committee, subcommittee or person

Matters which are not delegated.

Council does not delegate:

1. The power to:
 - Make a rate or bylaw.
 - Borrow money, or purchase or dispose of assets.
 - Acquire, hold or dispose of property.
 - Appoint, suspend or remove staff.
 - Adopt a long term plan or annual plan or annual report.
 - Institute an action for the recovery of any amount.
 - Issue and police building consents, notices, authorisations, and requirements under any Acts, Statutes, Regulations, By-laws and the like.
 - Enter into contracts and agreements.
 - Incur expenditure in excess of the approved Community budget; or
2. The powers and duties conferred or imposed (on Council) by The Public Works Act 1981 or those powers listed in the Section34 (2) of The Resource Management Act 1991

Review of a Community Board decision

In recognition of Council's ultimate responsibility for the governance of the District, that Council retains the right to review any decision of a community board where it believes:

1. The decision is not consistent with the Council's vision, mission, values and goals.
2. Where it believes the community board decision has contravened any relevant legislation.
3. The powers and functions of community boards as defined in the Local Government Act 2002 have been exceeded.
4. The delegations of the community board have been exceeded.
5. The decision will unduly impact on the ability of the Council to provide a district wide level of service where it believes it is necessary to do so.
6. The decision is contrary to the Council's Ten Year Plan, adopted council policy, plan or strategy or any other authority, license, consent or approval.

Decision review process

A decision to review and determine the associated course of action associated with a community board decision will be made jointly by the Mayor and Chief Executive. The relevant community board chairperson will be consulted in the process of the Council determining whether a community board decision will be reviewed. Generally the course of action will include one of the following:

1. Refer the decision back to the community board for reconsideration; or
2. Refer the decision to the Council, one of its committees or its delegated representative for determination.

Community Board to Council decision referral process

In exceptional circumstances, community boards may refer any decision to Council or its delegated committee for determination subject to that referral including the reasons the decision has been referred to the Council for determination.

Membership

The membership of the community board (Local Government Act 2002, s.50) consists of:

1. Members elected under the Local Electoral Act 2001; and
2. Members appointed in accordance with the Local Electoral Act 2001 by the Buller District Council.

Chairperson

The community board must have a chairperson (Local Government Act 2002, Schedule 7, Clause 37), who shall be elected at the first meeting of the community board in accordance with the Local Government Act 2002, Schedule 7, Clause 25 or in accordance with any subsequent amendment to this Act.

The chairperson is responsible for:

1. The efficient functioning of the community board.
2. Setting the agenda for community board meetings.
3. Ensuring that all members of the community board receive sufficient timely information to enable them to be effective community board members.
4. Attending Council meetings to represent the interests of the Community Board.
5. Being the link between the community board and Council staff.

Contacts with media and outside agencies

The Mayor acts as the official spokesperson for the Council with the media and may provide approval to elected members to act as an official spokesperson.

Community board members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of the Council.

The Group Manager for the community board area, after consultation with the Community Board Chair, will manage the formal communications between the community board and its constituents, and for the community board in the exercise of its business. Correspondence with central government, other local government agencies or other official agencies will only take place through Council staff.

Frequency of meetings

The community board shall meet at least two monthly.

Conduct of affairs

The community board shall conduct its affairs in accordance with the *Local Government Act 2002*, the *Local Government Official Information and Meetings Act 1987*, the *Local Authorities (Members' Interests) Act 1968*, Councils Standing Orders and Code of Conduct.

Quorum

The quorum at a meeting of the community board shall consist of:

1. Half of the members if the number of members (including vacancies) is even; or
2. A majority of members if the number of members (including vacancies) is odd.

Remuneration

Elected members will be reimbursed in accordance with the current Local Government Elected Members' Determination.

Inangahua Community Board

VENUE: Women's Institute Rooms, Buller Road, Reefton

11 March 2025 05:00 PM



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INANGAHUA COMMUNITY BOARD

11 MARCH 2025

AGENDA ITEM: 1

Prepared by Krissy Trigg
Group Manager Community Services

APOLOGIES

1. REPORT SUMMARY

That the Inangahua Community Board receive any apologies or requests for leave of absence from elected members.

2. DRAFT RECOMMENDATION

That there are no apologies to be received and no requests for leave of absence.

OR

That the Inangahua Community Board receives apologies from (*insert Board Member name*) and accepts Board Member (*insert name*) request for leave of absence.

INANGAHUA COMMUNITY BOARD

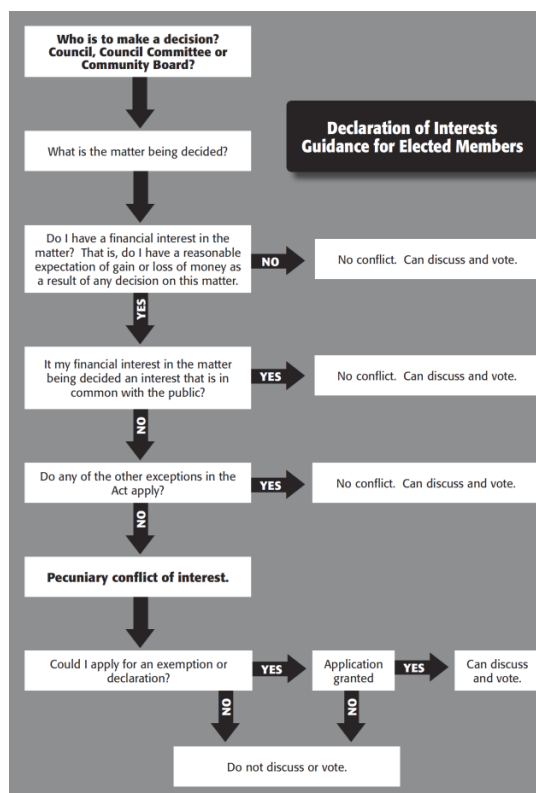
11 MARCH 2025

AGENDA ITEM: 2

Prepared by Krissy Trigg
Group Manager Community Services

MEMBERS INTEREST

1. Members are encouraged to consider the items on the agenda and disclose whether they believe they have a financial or non-financial interest in any of the items in terms of Council's Code of Conduct.
2. Members are encouraged to advise the Governance Assistant of any changes required to their declared Members Interest Register.
3. The attached flowchart may assist members in making that determination.



4. **DRAFT RECOMMENDATION:**
That members disclose any financial or non-financial interest in any of the agenda items.

INANGAHUA COMMUNITY BOARD

11 MARCH 2025

AGENDA ITEM: 3

Prepared by: Krissy Trigg
Group Manager Community Services

Attachments: 1. Inangahua Community Board Meeting Minutes 21 January 2025

CONFIRMATION OF MINUTES

1. **DRAFT RECOMMENDATION**

That the Inangahua Community Board receive and confirm minutes from the meeting of 21 January 2025.



MEETING OF THE INANGAHUA COMMUNITY BOARD, HELD AT 5.00PM ON TUESDAY 21 JANUARY 2025, AT THE WOMEN'S INSTITUTE ROOMS, BULLER ROAD, REEFTON

PRESENT: Cr L Webb (Chair), A Bollinger, A Neil, Cr G Neylon

IN ATTENDANCE: Mayor J Cleine, Anthony Blom (Group Manager Infrastructure Services), Charlotte Borrell (Governance Assistant)

MEDIA: Nil.

PUBLIC FORUM: Dave Hewison – Asked if there are any plans for a Dog Park in Reefton.

Meeting Declared Open At: 5.01PM

1. APOLOGIES (Page 8)

Discussion:

Nil

RESOLVED That the Inangahua Community Board receives apologies from Dean Giddens and Robyn Abbey.

Cr G Neylon / A Bollinger
4/0

CARRIED UNANIMOUSLY

2. MEMBERS INTEREST (Page 9)

Discussion:

Nil

RESOLVED That Inangahua Community Board members disclose any financial or non-financial interest in any of the agenda items.

Cr L Webb / Cr G Neylon
4/0

CARRIED UNANIMOUSLY

3. CONFIRMATION OF MINUTES (Page 10)

Discussion:

Nil

RESOLVED That the Inangahua Community Board receive and confirm minutes from the meeting of 5 November 2024.

Cr L Webb / A Bollinger
4/0

CARRIED UNANIMOUSLY

4. ACTION POINTS (Page 16)**Discussion:**

Discussion around who decisions should sit with and the value of community input. Council's objective is to ensure the right people be homed irrespective of how the decision is made.

The Board agreed the community would feel more secure and safe with an anonymous allocation committee including residents. The Chair will write a response to the letter addressing community and Board concerns.

No.	Action Point / Meeting Date	Responsible	Update	Date Required By
40	5 December 2023 Reforming of Allocation Committee	Cr G Neylon Cr L Webb	Moved to April Inangahua Community Board Moved to May Inangahua Community Board The Senior housing committee is awaiting a meeting date to be confirmed. Moved to July There are nominations for people to take this role and it is hoped the meeting will be held in July. Moved to September Inangahua Community Board meeting. Rolled over to November Inangahua Community Board meeting. <u>Update 15 January 2025</u> A letter has been sent to the Chair of the Inangahua Community Board regarding the reformation of the allocation committee. Chair L Webb to write a response to the letter addressing concerns.	13 February 2024 7 May 2024 9 July 2024 3 September 2024 5 November 2024 21 January 2025 11 March 2025

RESOLVED That the Inangahua Community Board receive the action points report for information.

Cr L Webb / Cr G Neylon
 4/0
CARRIED UNANIMOUSLY

5. INANGAHUA COMMUNITY BOARD UPDATE (Page 18)

Discussion:

Anthony Blom (Group Manager Infrastructure Services) clarified points on the report and expanded on the repairs to an old sewer main on Potter St currently being repaired by contractors. This will take approximately 4 weeks. Several streets will be affected as the repair is completed.

RESOLVED That the Inangahua Community Board receive this report for information.

A Neil / Cr G Neylon

4/0

CARRIED UNANIMOUSLY

7. INANGAHUA COMMUNITY BOARD CHAIR’S REPORT (Page 23)

Discussion:

A plan has been made for the location of the river access track. The community will begin to form the track and in future funding will be sought to complete it.

Cr G Neylon gave a brief update of the campground accommodation progress.

Cr L Webb will contact the Maruia Hall and Reserve Committee joint chairs and schedule an Inangahua Community Board meeting in Maruia prior to October.

The sale of the old Reefton Service Centre is awaiting final sign off from legal then the property will be listed for sale.

RESOLVED That the Inangahua Community Board receive this report for discussion and information.

Cr L Webb / Cr G Neylon

4/0

CARRIED UNANIMOUSLY

PUBLIC FORUM RESPONSES:

Dave Hewison - It was agreed a Reefton dog park would be beneficial to the community and visitors. Cr G Neylon will identify any appropriate council owned sections to begin the process.

RESOLVED that the Inangahua Community Board advise of any public forum responses.

Cr L Webb / Cr G Neylon

4/0

CARRIED UNANIMOUSLY

There being no further business the meeting concluded at: 5.46PM

- **Next meeting: Tuesday 11 March 2025, Location TBC**

Confirmed: **Date:**

INANGAHUA COMMUNITY BOARD

11 MARCH 2025

AGENDA ITEM: 4

Prepared by: Krissy Trigg
Group Manager Community Services

Attachments: 1. Inangahua Community Board Action Points March 2025

ACTION POINTS

1. **REPORT SUMMARY**

A summary of resolutions requiring actions by the Inangahua Community Board.

2. **DRAFT RECOMMENDATION**

That the Inangahua Community Board receive the action points report for information.

ICB Action Points - CURRENT

No.	Action Point / Meeting Date	Responsible	Update	Date Required By
40	<p>5 December 2023 Reforming of Allocation Committee</p>	<p>Cr G Neylon Cr L Webb</p>	<p>Moved to April Inangahua Community Board</p> <p>Moved to May Inangahua Community Board</p> <p>The Senior housing committee is awaiting a meeting date to be confirmed. Moved to July</p> <p>There are nominations for people to take this role and it is hoped the meeting will be held in July. Moved to September Inangahua Community Board meeting.</p> <p>Rolled over to November Inangahua Community Board meeting.</p> <p>Update 15 January 2025 A letter has been sent to the Chair of the Inangahua Community Board regarding the reformation of the allocation committee.</p> <p>Chair L Webb to write a response to the letter addressing concerns.</p> <p><u>Update March 2025</u> Please see Chair's Correspondence for letter to Buller District Council and the reply (dated 10 February 2025)</p>	<p>13 February 2024 7 May 2024 9 July 2024 3 September 2024 5 November 2024 21 January 2025 11 March 2025</p>

INANGAHUA COMMUNITY BOARD

11 MARCH 2025

AGENDA ITEM: 5

Prepared by Krissy Trigg
Group Manager Community Services

Reviewed by: Simon Pickford
Chief Executive Officer

INANGAHUA COMMUNITY BOARD UPDATE

1. **REPORT SUMMARY**
The report will provide an update on the positive and strategic aspects that are happening in the Inangahua District between the last Inangahua Community Board meeting to now and moving forward.
2. The Infrastructure Operations Report, (appendix 1) has been developed following requests for updates on works in the Inangahua ward. This report updates the Community Board on the actions taken as a result of service requests and to show progress made as a result of works undertaken as part of Council's adopted works programme (and levels of service).
3. **DRAFT RECOMMENDATION**
That the Inangahua Community Board receive this report for information.
4. **Community Services Updates**
5. **Inangahua County Library Reefton**
Buller District Libraries have just completed their annual Summer Reading Programme. Ten out of the fifteen children registered from the Inangahua County Library finished the programme and of these, ten children won a \$20 book voucher each, and one participant also won a \$50 sports voucher. Participation numbers were on par with previous years.
6. The program was financed using existing budget allocations instead of external grants, resulting in a smaller prize pool. As a result, the focus was on ensuring that everyone who completed the program received at least something rather than one higher-value prize
7. Six preschool aged children in Reefton have been registered by their parents for the Buller District Libraries '1000 Books Before School' programme.

8. This Buller Resilience Trust funded initiative is to encourage early literacy and a love of reading among preschool-aged children, supporting parents and caregivers in reading regularly with their children, helping to develop language skills, imagination, and a strong foundation for learning before they start school.
9. Residents are encouraged to speak to the Reefton Visitor and Service Centre staff if they are interested in this programme, which aims to register around 10-15 children within the Inangahua County area each year.
10. **Reefton Visitors and Service Centre (RVSC)**
The RVSC continues to operate across seven days per week with the anticipation that this will revert back to six days per week after Easter. However, the staff have noticed a significant decline in visitor numbers on a Sunday so the opening days may be reviewed earlier.
11. There has been no decrease in the levels of service to the community across all five services offered at the facility. The staff are proactively seeking process improvements to enhance the customer experience.
12. BDC has requested WestReef to design and cost seal extension and pathways to provide better access to the rear of the building. Expected to be completed by 31-May-25.
13. **Theatre Update**
Patrons are being encouraged to submit suggestions for movies they wish to see at the Reefton Cinema. These requests are then considered against availability and cost. This is providing an opportunity for the community to have more input into local screenings.
14. Reefton Cinema, where possible, are also screening recently released movies sooner so patrons have similar viewing dates to bigger areas. This will need to be revised to keep within existing budgets.
15. **Former Reefton Service Centre – 66 Broadway**
Staff continue to work towards getting the property ready for sale, including dealing with offer back requirements under s40 of the Public Works Act 1981. As soon as the due diligence is completed, the property will be marketed in line with the property sales, which will be via Property Brokers. There have been multiple requests for early viewings of the building however to maintain transparency and fairness in the process, there will be no pre-listing viewings.
16. **Former Reefton Depot**
Action to close the existing legal road which cuts through the site is underway in preparation for the sale of the site. The section will be marketed in April/May, once all legal requirements have been met. This property will be listed on the open market.

17. **119-121 Broadway – 2 x unused senior housing units**
Legal advice is being sought on any requirements on council under s40 of the Public Works Act 1981. These properties will be marketed as soon as the legal requirement have been met.
18. **Community Outreach Days**
Staff were excited to hold their first Community Outreach Day in Maruia and Ikamatua in February. A big thank you to the locals who took the time to meet the team, ask questions about council services, and share valuable feedback. Some of the requests received were submitted as service requests for other teams within the council to respond to.
19. The team is looking forward to returning to Ikamatua and Maruia later this year, likely in May. We're excited to continue strengthening connections, supporting the community, and making council services more accessible to everyone
20. **Long Term Plan and Local Water Done Well**
LTP and Local Water Done Well timeline:
 - 21 April 2025 Public consultation opens
 - 19 May 2025 Public consultation closes
21. The council will hear from individuals wishing to speak in support of their submissions in late May, followed by a discussion of the submissions in early June. The final Long-Term Plan and the preferred option for the Water Service Delivery Plan are set to be adopted by the council on June 25, 2025.

	Task Completed
	Task Underway
	Awaiting Outside Assistance

Inangahua Community Board (ICB) Action Sheet

Item	Year	Responsibility Area	Issues/Projects	Actions	ICB Contact	Timeframe
PROPERTY - PARKS & RESERVES						
1	2024	Infrastructure Services	Dangerous Tree in Motorcamp	Has been coned off, arborists quotes received and work to remove at-risk branches will commence Jan-25. COMPLETED	Anthony Blom	28-Feb-25
2	2024	Infrastructure Services	Reefton Powerhouse Swingbridge	An assessment by WSP recommended urgent repairs. WestReef completed essential work, to keep the bridge open, on 19-Dec-24. Full schedule of repairs will be incorporated into LTP. ESSENTIAL REPAIRS COMPLETE	Anthony Blom	28-Feb-25
3	2024	Infrastructure Services	Reefton Swimming Pool Upgrades	Electronet have completed power supply upgrade. Pool cover work completed. HVAC quotes are expected Jan/Feb-25 but unlikely to be installed until after 2024-25 swim season concludes. Continuing.	Anthony Blom	30-Jun-25
3	2024	Infrastructure Services	Reefton Service Centre Rear Entrance	The rear of the service centre is difficult, for those in wheelchairs or with limited mobility. WestReef have been asked to quote to create a pathway and seal the area with asphalt (not chipseal).	Anthony Blom	30-Jun-25
4	2024	Infrastructure Services	Waste Management Services Contract	Jan 2025. Council are evaluating options as a result of the tender evaluation process. No recommendation has been made as yet. Council went out to market on 18 September to seek proposals from waste management companies interested in delivering kerbside collection and operation of Buller's waste management facilities for the coming ten years. The tender process will close on Tuesday 29 October. The contract will include: - Rubbish collection in Zone One - Glass collection in Zone One - Disposal and transport of Zone One rubbish to a Class A landfill (currently, this is York Valley in Nelson, but other alternatives will be considered). - Litter bins: Public litter bin emptying in urban areas and disposal of rubbish. - Transfer station operation: Including the Resource Recovery Centre (RRC) in Reefton and Westport. - Operation of the Karamea and Maruia Landfills: T - Processing and selling recyclables.	Anthony Blom	
WASTEWATER AND STORMWATER						
1	2024	Infrastructure Services	Herald Street Drainage Reserve	Minister has agreed to dis-establishment of reserve. Survey being completed before title exchange. ETA complete by 30-Jun-25. SURVEY and PEGGING COMPLETED Feb-25.	Anthony Blom	Jun-25
2	2024	Infrastructure Services	Inangahua Stormwater Work	Tender has closed and been evaluated for the combined Inangahua SW DW projects of which the Lancaster street catchment stormwater upgrade is one of these. Contract has been awarded to Paul Smith Earthmoving Ltd who won the competitive closed tender. Physical works commenced Feb 2025.	Anthony Blom	Mar-25
3	2024	Infrastructure Services	Potter Street relining	Starting Jan 2025 - Has had a collapse on the main will now be conventional as urgent works as relining is not practicable.	Anthony Blom	Feb-25
4	2024	Infrastructure Services	WWTP	Upgrade of plant aspects - initial investigations underway	Anthony Blom	Jun-25
5	2024	Infrastructure Services	WWTP	Trial Aerdisc Aerator under way good results so far	Anthony Blom	Jun-25
6	2024	Infrastructure Services	Wastewater Modelling	Modelling of Reefton Wastewater - Starting with Stormwater	Anthony Blom	Apr-25
7	2024	Infrastructure Services	The Strand- Part Main Replacement	Design work will start Jan 2025 - May not be fully funded this year so may start FY 2025-2026 TBC	Anthony Blom	Jun-25
DRINKING WATER						
1	2024	Infrastructure Services	Chlorine Free Tap	Reefton Inc have been given approval to install at the public toilets on Broadway	Anthony Blom	
2	2024	Infrastructure Services	Inangahua Mains Upgrade	Tender has closed and been evaluated for combined DW SW Projects with the treated water main upgrade being one of these. Contract has been awarded to Paul Smith Earthmoving Ltd. Physical works will be coordinated in with the Lancaster street SW project and will follow the SW works with a completion date expected of Feb 28th 2025.	Anthony Blom	Feb-25
ROADING						
1	2024	Infrastructure Services	Boundary Road Closure Request	Council has received an application for stopping unformed legal road for a section of Boundary Rd. The process is progressing through the submission process and will move to hearings. The Infrastructure Services Transport team have reviewed the application and has no objections from a road perspective.	Brent Oldham	Ongoing
2	2024	Infrastructure Services	Inangahua Footpath	Funding is confirmed for the resealing of the inangahua footpath exact date isn't confirmed but we will update once confirmed, will likely be early 2025. Work out to tender shortly with work anticipated for this summer, however it will be aligned with water pipe replacement works. DELAYED UNTIL WATER UPGRADE PROJECTS COMPLETED	Mel Sutherland	Jun-25
3	2024	Infrastructure Services	Railcrossing – Rail Bypass Road	Railcrossing – Rail Bypass Road This site has experienced high gravel migration from the top of the curve into the roadway and suffered damage as a result. Council roading staff have liaised with Kiwirail and the rail ballast stockpile has been relocated and road markers installed to deter corner cutting. A temporary repair has been made and Council roading staff are assessing the scope of works required for a more permanent fix. Scope and quote expected by Feb for works in March	Mel Sutherland	March 2025
4	2024	Infrastructure Services	Increased Heavy Traffic	Kiwirails Tawhai tunnel is due to reopen mid Jan. TUNNEL REPAIR COMPLETED JAN-25 The road network in the areas of Inangahua/Reefton and Ikamatua are experiencing an increased level of heavy transport movements, this is also affecting the Westport area. With this increased level of heavy transport comes minor damage to roading pavements and disruptions to other road users and residents in all areas. Kiwi Rails network being out of service between Ngakawau and Ikamatua is the main cause for the increased level of heavy transport operations. Buller District Council is working closely with KiwiRail, Bathurst resources and the transport operators and will continue to monitor the effected local roading network. Westreef will carry out repairs where necessary. Kiwi Rail have undertaken a test run and the transportation of coal by rail is expected to resume during January 2025.	Mel Sutherland	COMPLETED JAN-25
5	2024	Infrastructure Services	Ikamatua Footpaths	The footpaths had grass/moss removed to restore full width and sweeping to remove loose metal. The area around the entrance to the Service Centre is noted as a priority and we are planning to complete works to upgrade this area in 2024 - 2025, once we have more details on the timeline and what work will be undertaken we will update. WestReef undertaking repairs from 25-Feb. Crossing at Service Station will be upgraded to concrete in early 2025 to accommodate traffic volumes.	Mel Sutherland	March 2025

INANGAHUA COMMUNITY BOARD

11 MARCH 2025

AGENDA ITEM: 6

Prepared by Councillor Linda Webb
Chair

Attachments 1. Letter to ICB dated 11 November 2024
2. Letter to BDC dated 2 February 2025
3. Letter to ICB dated 10 February 2025

CHAIR'S REPORT

1. **REPORT SUMMARY**
This report is to provide commentary on significant events and meetings attended by the Chair. The report also provides information on advocacy or political matters relevant to the Inangahua ward currently before Council.
2. **DRAFT RECOMMENDATION**
That the report be received for discussion and information.
3. **GENERAL ITEMS**
A verbal update will be given at the meeting.



11 November 2024

Inangahua Community Board

c/- Councillor Linda Webb

linda.webb@bdc.govt.nz

c/- Councillor Graeme Neylon

graeme.neylon@bdc.govt.nz

Dear Cr. Webb and Cr. Neylon

I would like to provide you with an update to previous discussions held in regard to the possible reforming of a Senior Housing allocation committee for the units that become available within the Inangahua Ward.

At this point in time, we are not going to make any changes to the current process in place for the allocation of units to seniors.

We will be rescoping the entire Senior Housing project early 2025, in collaboration with the Community Facilities team to ensure we have a full understanding of the needs of this portfolio moving forward. This has changed substantially in the last few years, so it is important we review what is needed and prioritise accordingly. The review will cover the strategic needs of senior housing, as well as how we can manage existing tenants, potential changes to policy, criteria and allocation.

The allocation of units located in all locations will be continue as per the current processes outline below with additional input from Health/a District Nurse as deemed necessary.

Westport – review of waiting list and assessing of any supporting documentation received from applicant by Manager Customer Experience and Customer Services Coordinator, and after discussion with the Community Facilities Officer to ensure selection is made to the most in-need applicant as well as ability to meet eligibility criteria and personality fit amongst current tenants. Administrated from Westport.

Reefton – review of waiting list and assessing of any supporting documentation received from applicant by Manager Customer Experience and the appropriate Reefton Visitor and Service Centre (RVSC) staff member, and after discussion with the Community Facilities Officer to ensure selection is made to the most in-need applicant as well as ability to meet eligibility criteria and personality fit amongst current tenants. Administrated from RVSC.

Karamea – review of waiting list and assessing of any supporting documentation received from applicant by Manager Customer Experience and Customer Services Coordinator, and after discussion with the Community Facilities Officer to ensure selection is made to the most in-need applicant as well as ability to meet eligibility criteria and personality fit amongst current tenants. Due to the Karamea Health Trust's involvement in the building of the units, their input/recommendation will always be sought. Administrated from Westport.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Krissy Trigg', with a stylized flourish at the end.

Krissy Trigg
Group Manager Community Services



Inangahua Community Board

2 February 2025

C/ Linda Webb
63 Main Street
Reefton 7830

Dear Krissy Trigg,

We were surprised to receive your email dated 15 January 2025 with a letter updating us about the possibility of reforming a Senior Housing Allocation Committee for the Inangahua Ward.

Discussions around this have been ongoing during our ICB meetings since late 2023, with an agreed action point being added to our Agenda at the ICB meeting on 5 December 2023 to reform the Senior Housing Allocation Committee. ICB meeting minutes from the 13 February 2024 confirm that you yourself added that there was no issue for this to happen and the topic would be raised in the next senior housing working group agenda for this to be completed.

This action point continued to be rolled over each ICB meeting throughout 2024. The Inangahua Ward Senior Housing Allocation Committee was re-formed in June 2024. Through my verbal ICB Chair update at the 27 November 2024 meeting I again queried why this action point continues to roll over at our bi-monthly meetings. The Mayor even commented that he thought we had already formed it and we did not need any approval.

After thoroughly discussing your letter at our last ICB meeting on 21 January 2025 the ICB agreed to myself as Chair to writing a letter strongly expressing our disappointment that Council staff have now turned around and said that for the Inangahua Ward there will be no Housing Allocation Committee. This comes at a complete shock to us, given the prolonged discussions around Senior Housing since 2023 between the ICB and Council Staff.

The Inangahua Ward had previously always had a Senior Housing Allocation Committee over a span of more than two decades, this somehow ceased during the last Council term, and we have been working hard to get this reinstated.

We feel strongly that having a Senior Housing Allocation Committee is a necessity for the Inangahua Ward. This means there is an anonymous group of people who live in the Community and have in depth knowledge about the applicants to help place them in the most suitable housing available. Including an ex-health

professional in this group rather than opening the possibility of the current District nursing staff to undue influence.

With the status quo you are relying on Council Staff based in Westport and Reefton Visitor and Service Centre staff who may not hold any local knowledge. Do staff at the RVSC want to be the ones making these incredibly important and sometimes tough decisions, with no anonymity?

We ask that you reconsider this decision and allow us to put in place the Senior Housing Allocation Committee for the Inangahua Ward as previously agreed upon.



Linda Webb
Chair – Inangahua Community Board

Phone 027 331 2090 | Email linda.webb@bdc.govt.nz



10 February 2025

Inangahua Community Board
c/- Councillor Linda Webb
63 Main Street
REFFTON 7830

Dear Linda,

Thank you for your letter, dated 2 February 2025, further outlining your concerns at the decision to not re-establish a Senior Housing Allocation Committee within the Inangahua Ward.

As you will be aware from our previous conversations, there is a need for the Senior Housing Group to provide strategic direction on the long-term future of BDC senior housing. Ultimately, this will help guide decision-making and set realistic expectations for what the Council can deliver moving forward. Notably, one council has outsourced its senior housing management to a Council Controlled Organisation (CCO).

In the interim, we believe the selection of tenants for our senior housing units is an operational matter that is best managed in-house, like the process used by other coast councils and reflects best practice. By following the agreed selection criteria ensures a clear process that is open and transparent to the community.

While there have been no concerns raised about the tenancies we have overseen to date, we acknowledge your concern to ensure that the community feels heard and their needs are considered. To address these concerns, we would implement a model like the one used for the units in Karamea, where a health professional would provide guidance in recommending the most in-need applicant from the waiting list as units become available.

Could you kindly provide the names of those who would be willing to participate in the recommendation process?

Please note that this would be a voluntary role, with no financial remuneration provided.

If you have any further questions, please do not hesitate to contact me.

Yours sincerely

Krissy Trigg
Group Manager Community Services