

**From:** [Neil Engelbrecht](#)  
**To:** [REDACTED]  
**Cc:** [Douglas Marshall](#); [Steve Gibling](#); [Lynn Brooks](#); [BDC Lgoima](#)  
**Subject:** FW: LGOIMA - Consultants & Contractors Information - 2018 -2023 OIA 019/23 - FINAL RESPONSE  
**Date:** Wednesday, 24 January 2024 2:05:07 pm  
**Attachments:** [Attachment 1 Contractors and Consultants.pdf](#)  
[image002.png](#)

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Good afternoon, [REDACTED]

I hope you are well.

Please see below our responses and the attached summary.

Apologies for this being later than expected.

Please feel free to contact Douglas should you have any question.

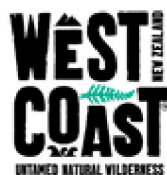
Kind regards,

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**BDC does not hold the data in the format requested. Council does not distinguish between consultants and contractors according to the same definition below. However an attempt has been made to collate similar data, using many different methodologies from our information systems. The information provided is a collation of the information requested according to both the definitions, for the past three financial years. It excludes flood recovery information as this information has been provided through other information requests and we anticipate this helps for information comparison purposes between all the West Coast Councils.**

1. How much did your council spend on consultants each financial year for the last five years

(ie 2018/19 – 2022/23)? Please provide the name of the consultant, the total they received each year, the type of advice they provided and the council department to which they provided the advice.

**Please refer to attachment 1 – Contractors and consultant spend.**

**The 2022 financial year and the 2023 financial year show an increase in the value spent on consultants and contractors used ,this is attributable to contractors who are filling what would otherwise be vacant employment roles, so wages expense would be lower and consultants costs would be greater.**

**Buller DC planned capital projects spending was \$96.5m over the 2021-2031 Long Term Plan, this is a significant increase for infrastructure delivery and asset replacements compared to the 2018-2028 Long Term Plan which planned to spend close to \$50m on capital works. Overlaying this has been the impact of the flood recovery which has seen ~\$37m additional council spending overall (including capital spending and operational spending) since July 2021 to date, with some projects still underway today.**

**Looking at the higher spends in the table:**

- **Reefton Water Whole of Supply Upgrade capital works, Westport Water trunkmain upgrades and Waimangaroa water supply upgrade includes contractor time for design and project management. The expertise required for these roles meant that contractors were better placed to undertake the work.**
- **Harbour activity includes the crew who operate the dredge, who are predominantly contractors.**
- **Resource Consent Processing contractors are on-charged to consent applicants.**

2. How much did your council spend on contractors each financial year for the last five years? Please provide the name of the contractor, the total they have received each year, the type of service they provided and the council department to which they provided the service.

**Please refer to attachment 1 – Contractors and consultant spend and notes above.**

3. How many consultants did your council hire each year for the past five years? Please breakdown these figures into the number of consultants for each council department.

**The reason this is not supplied to you for the number of contractors for each department is that some consulting firms work across numerous departments and this would cause duplication in the count of contractors used for total consultants for the period, therefore the total consultants for each year has been provided.**

**2021: 39**

**2022: 49**

**2023: 62**

**The 2022 financial year and the 2023 financial year show an increase in number of consultants and contractors used ,this is mostly attributable to the much higher work programme of Council, as noted above, and having some challenges filling staff vacancies.**

4. How many contractors did your council hire each year for the past five years? Please breakdown these figures into the number of contractors for each council department.

**The reason this is not supplied to you for the number of contractors for each department is that some consulting firms work across numerous departments and this would cause duplication in the count of contractors used for total consultants for the period, therefore the total consultants for each year has been provided.**

5. How much, each year, did your council's spend on consultants equate to as a percentage of council's total operating and capital spending?

<b>CAPEX Spend percentage</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>Total spent</b>	2,877,970	2,771,592	3,526,708
<b>Total capex</b>	17,192,000	16,291,000	23,120,000
<b>Percentage spent</b>	16.73%	17.01%	15.25%

<b>OPEX Spend percentage</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>Total spent</b>	2,877,970	2,771,592	3,526,708
<b>Total opex</b>	35,588,000	45,833,000	47,351,000
<b>Percentage spent</b>	8.09%	6.05%	7.45%

6. How much, each year, did your council's spend on contractors equate to as a percentage of council's total operating and capital spending?

**Please refer to table above and notes regarding contractor vs consultant split.**

7. How much, each year, did your council's spend on consultants equate to as a percentage of council's projected rate take?

<b>Spend as a percentage of Rate take</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>Total spent</b>	2,877,970	2,771,592	3,526,708
<b>General rates</b>	8,686,000	9,465,000	10,159,000

<b>Targeted Rates</b>	6,364,000	6,593,000	7,409,000
<b>Meter Water Charges</b>	214,000	232,000	235,000
<b>Total rates</b>	15,264,000	16,290,000	17,803,000
<b>Percentage spent</b>	18.85%	17.01%	19.81%

8. How much, each year, did your council's spend on contractors equate to as a percentage of council's projected rate take?

**Please refer to table above and notes regarding contractor vs consultant split.**

9. Which (if any) of the consultants were former or current council staff?

**Over the past two years, one consultant is engaged as wages and as a consultant.**

10. Which (if any) of the contractors were former or current council staff?

**Over the past two years, one consultant is engaged as wages and as a consultant.**

For the purpose of this request, I use the following definitions:

A consultant is a company or individual where service provision is linked to a defined outcome, typically with remuneration linked to agreed milestones, or deliverables, and where supervision of the individuals is the function and responsibility of the consultancy organisation (or shared with the client). The consultant and/or the company from which they come are ultimately responsible for ensuring quality, timely delivery and performance management of individuals. The consultant(s) may or may not be located at the client's offices.

A contractor is a company or individual who is either hired directly or via a third party to perform duties that would normally be provided by an existing staff member, either in their normal day-to-day duties, or on a project. The contractor is under the direct supervision of the client. The client is responsible for managing any risks associated with the contractor's work, including timeliness of delivery, quality assurance and wider performance management. The client will generally purchase a set amount of time from the contractor.

Activity & Cost Centre	2020/2021	2021/2022	2022/2023	Grand Total
<b>Amenities &amp; Reserves</b>	<b>36,940.37</b>	<b>246,487.46</b>	<b>77,931.63</b>	<b>361,359.46</b>
Brougham House	7,174.40	230,256.86	59,537.00	296,968.26
FREEDOM CAMPING	16,081.56			16,081.56
Old Westport (Carnegie) Library			-	-
Other Land		11,805.60	250.00	12,055.60
Public Toilets			436.56	436.56
Reefton Service Centre			15,500.00	15,500.00
Reserves			436.57	436.57
Urban Revitalisation	13,594.41	4,425.00	1,771.50	19,790.91
Victoria Square Complex	90.00			90.00
<b>Commercial Infrastructure</b>	<b>862,002.42</b>	<b>753,174.79</b>	<b>900,828.72</b>	<b>2,516,005.93</b>
Airport	38,023.45	1,072.33	4,115.90	43,211.68
Harbour	823,978.97	752,102.46	896,712.82	2,472,794.25
<b>Governance &amp; Representation</b>			<b>10,416.65</b>	<b>10,416.65</b>
Council			10,416.65	10,416.65
<b>Regulatory</b>	<b>134,240.69</b>	<b>281,417.16</b>	<b>241,714.71</b>	<b>657,372.56</b>
Environmental Health	61,674.59	52,980.26	62,375.69	177,030.54
Planning		19,407.00	14,779.40	34,186.40
Resource Consent Processing	77,566.10	209,029.90	164,559.62	451,155.62
Sale of Liquor	- 5,000.00			- 5,000.00
<b>Roading &amp; Transport</b>	<b>1,136,323.27</b>	<b>345,434.73</b>	<b>687,353.22</b>	<b>2,169,111.22</b>
BRIDGE RENEWALS	331,714.07	23,968.00		355,682.07
DISTRICT REVITALISATION - COUNCIL LED	272,698.12	56,144.35	28,086.01	356,928.48
DRAINAGE RENEWALS	27,382.90			27,382.90
Footpath Maintenance & Resurfacing		750.00		750.00
Low Cost / Low Risk Improvements	188,797.63	58,096.02	142,575.28	389,468.93
MINOR SAFETY	92,686.64	6,295.00	740.00	99,721.64
NETWORK & ASSET MANAGEMENT	171,839.97	149,642.90	315,021.07	636,503.94
PAVEMENT REHABILITATION			64,669.04	64,669.04
PUNAKAIKI MASTER PLAN	6,288.67			6,288.67
SAFETY ADMINISTRATION			2,480.00	2,480.00
SEALED ROAD RESURFACING	9,812.49	31,718.86	234.51	41,765.86
STRUCTURES COMPONENT REPLACMNT	7,095.00		16,786.50	23,881.50
SWING BRIDGES & BRIDGES	28,007.78	4,785.00		32,792.78
TRAFFIC SERVICES RENEWALS			155.00	155.00
UNSEALED ROAD METALLING			348.42	348.42
WESTPORT MASTER PLAN			110,740.52	110,740.52
Westport Town Precinct		14,034.60	5,516.87	19,551.47
<b>Solidwaste</b>	<b>142,227.39</b>	<b>49,799.39</b>	<b>146,227.16</b>	<b>338,253.94</b>
Council Residual Refuse/Recycling Operations	142,227.39	49,799.39	120,786.75	312,813.53
Karamea Solid Waste			25,440.41	25,440.41
<b>Stormwater</b>	<b>440.00</b>	<b>6,454.31</b>	<b>38,951.53</b>	<b>45,845.84</b>
Stormwater	440.00	6,454.31	38,951.53	45,845.84
<b>Support Services</b>	<b>101,134.69</b>	<b>323,438.80</b>	<b>519,582.23</b>	<b>944,155.72</b>
Asset Management	52,719.00	170,532.01	347,589.00	570,840.01
ASSET MANAGEMENT PROPERTY		60,819.00	13,296.50	74,115.50
Chief Executive	10,883.50	23,000.00	8,825.00	42,708.50
CORPORATE SERVICES	3,444.00	52,541.77	32,699.72	88,685.49
Health and Safety	10,380.00			10,380.00
Human Resources			10,355.43	10,355.43
Information Systems	15,392.18	12,828.52	3,803.04	32,023.74
Manager Assets & Infrastructure		2,093.75	1,413.75	3,507.50
Manager Community Services		93.75		93.75
Manager Corporate Services	6,633.34		99,799.79	106,433.13
Manager Environment	1,682.67	1,530.00		3,212.67
NATIONAL TRANSITION UNIT			1,800.00	1,800.00

<b>Activity &amp; Cost Centre</b>	<b>2020/2021</b>	<b>2021/2022</b>	<b>2022/2023</b>	<b>Grand Total</b>
<b>Wastewater</b>	<b>220.00</b>	<b>146,099.09</b>	<b>286,599.38</b>	<b>432,918.47</b>
Little Wanganui Sewerage		9.15	800.00	809.15
Reefton Sewerage		490.67	727.15	1,217.82
Westport Sewerage	220.00	145,599.27	285,072.23	430,891.50
<b>Water Supplies</b>	<b>464,441.90</b>	<b>619,286.49</b>	<b>607,837.64</b>	<b>1,691,566.03</b>
Cape Foulwind Water		1,927.52	770.70	2,698.22
Inangahua Junction Water	552.00	16.80	8,335.15	8,903.95
Little Wanganui Water	238.58	1,583.55	2,170.52	3,992.65
Mokihinui Water		187.38	2,862.67	3,050.05
Ngakawau-Hector Water		4.44		4.44
Punakaiki Water	31,574.05	32,504.99	20,368.99	84,448.03
Reefton Water	131,147.32	188,654.75	139,601.82	459,403.89
Waimangaroa Water	85,344.29	187,394.66	128,891.37	401,630.32
Westport Water	215,585.66	207,012.40	304,836.42	727,434.48
<b>IAF Transport Connection</b>			<b>9,265.23</b>	<b>9,265.23</b>
IAF Transport Connection			9,265.23	9,265.23
<b>Grand Total</b>	<b>2,877,970.73</b>	<b>2,771,592.22</b>	<b>3,526,708.10</b>	<b>9,176,271.05</b>