

Notice of the Creative Communities Subcommittee Meeting

Buller District Council

Te Kaunihera O Kawatiri



BULLER
DISTRICT COUNCIL
Te Kaunihera O Kawatiri

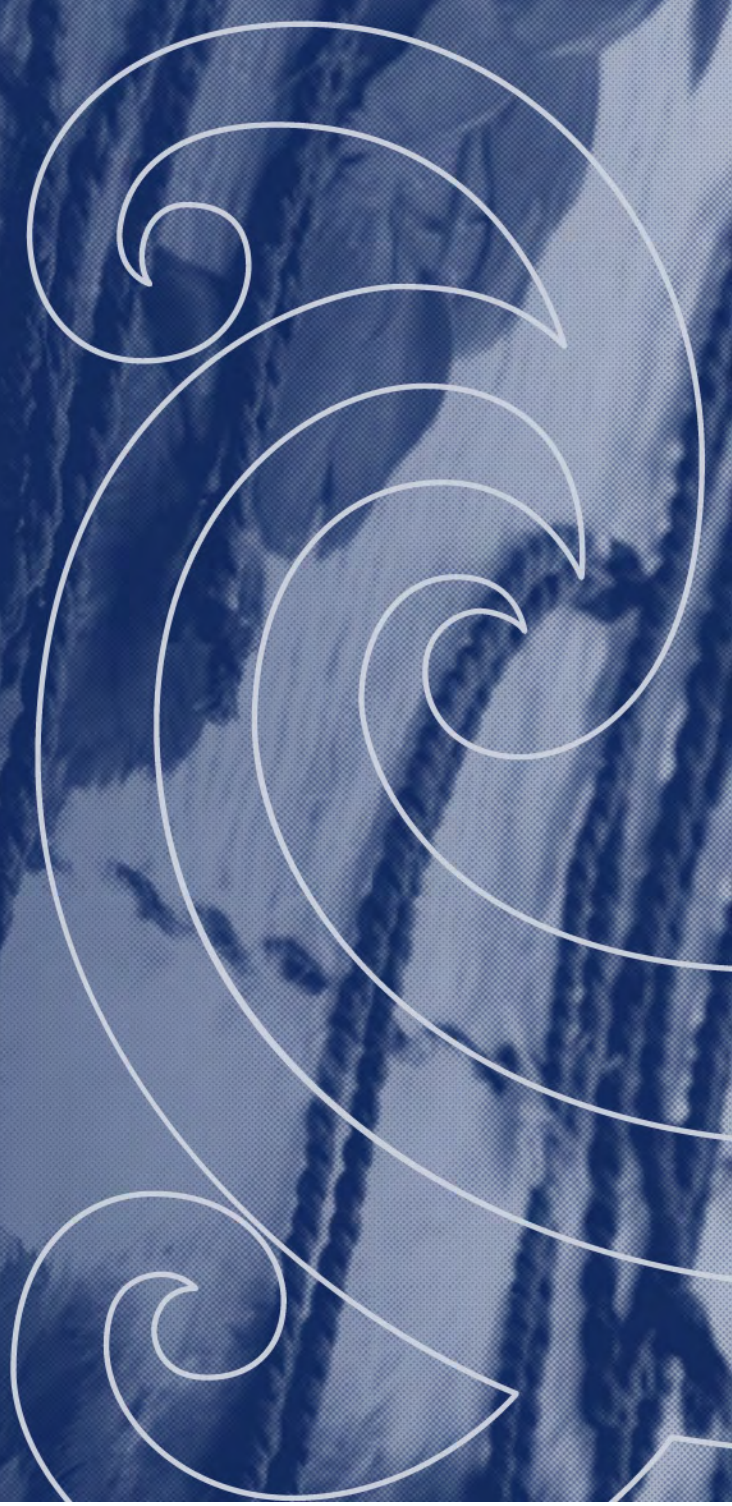
Agenda | Rārangi take

Date: Monday 3 November 2025
Time: 2:30 pm
Location: Brougham House, 6
Brougham Street, Westport



Chairperson M McGill

Members S Newburry
D Sawyers
V de Friez



CREATIVE COMMUNITIES SUBCOMMITTEE
3 NOVEMBER 2025

Creative Communities Subcommittee

Reports to: Risk and Audit Committee
Chairperson: **M McGill**
Meeting Frequency: Biannually
Quorum: A majority of members (excluding vacancies)

PURPOSE:

1. The Creative Communities Subcommittee is the assessment committee for assessing applications and allocating funding provided to Council by Creative New Zealand through the Creative Communities Scheme.

TERMS OF REFERENCE:

2. The Creative Communities Subcommittee considers local community arts applications to the Creative Communities Scheme and make grants in terms of the criteria specified by the scheme's funders, Creative New Zealand.

THE SUBCOMMITTEE IS DELEGATED THE FOLLOWING POWERS:

3. The Creative New Zealand Community Funding Sub-Committee has full delegated authority to make distributions from the funding received annually from Creative New Zealand.

THE COMMITTEE IS DELEGATED THE FOLLOWING RECOMMENDATORY POWERS:

4. The Subcommittee may make recommendations to the Risk and Audit Committee on local priorities for arts participation.

SPECIAL NOTES:

- The Subcommittee may not delegate any of their responsibilities, duties or powers to a committee, subcommittee, or person.
- Verbal updates may be requested to be provided for Risk and Audit Committee meetings from the Group Manager Community Services from time to time.

CHAIRPERSON

5. The Subcommittee must have a chairperson who shall be elected by Subcommittee members at the first meeting of the Subcommittee.
6. The chairperson is responsible for:

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- a. The efficient functioning of the Subcommittee.
- b. Setting the agenda for Subcommittee meetings.
- c. Ensuring that all members of the Subcommittee receive sufficient timely information to enable them to be effective Subcommittee members.
- d. Attending Risk and Audit Committee meetings as required to represent the interests of the Subcommittee.
- e. Being the link between the Subcommittee and Council staff.

CONTACT WITH MEDIA AND OUTSIDE AGENCIES

- 7. The Mayor acts as the official spokesperson for the Council with the media and may provide approval to elected members to act as an official spokesperson.
- 8. Subcommittee members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of the Council.
- 9. The Council, after consultation with the Subcommittee Chair, will manage the formal communications between the Subcommittee and the community in the exercise of its business.
- 10. Correspondence with central government, other local government agencies or other official agencies will only take place through Council staff.

FREQUENCY OF MEETINGS

- 11. The Subcommittee shall hold two formal meetings per year for funding rounds.

CONDUCT OF AFFAIRS

- 12. The Subcommittee shall conduct its affairs in accordance with the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, the Local Authorities (Members' Interests) Act 1968, and Council's Standing Orders and Code of Conduct.

QUORUM

- 13. The quorum at a meeting of the Subcommittee shall consist of:

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- a. Half of the members if the number of members (excluding vacancies) is even; or
- b. A majority of members if the number of members (excluding vacancies) is odd.

REMUNERATION

- 14. No honorarium or meeting allowance will be payable to Subcommittee members.

OTHER DELEGATIONS AND RESPONSIBILITIES

- 15. None

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Venue: Brougham House

Agenda Topic

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AGENDA ITEM: 1.1 APOLOGIES

Prepared by: Caitlin McDonald
Governance Secretary

REPORT PURPOSE

1. That the Creative Communities Subcommittee receive any apologies from members.

DRAFT RECOMMENDATION

1. That there are no apologies to be received.

OR

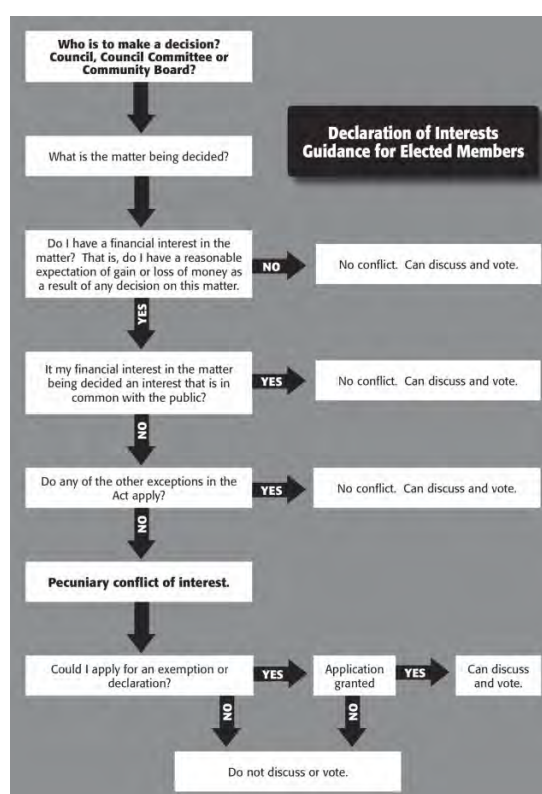
2. That the Creative Communities Subcommittee receive apologies from (insert committee members name).

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AGENDA ITEM: 2.1 MEMBERS INTERESTS

Prepared by: Caitlin McDonald
Governance Secretary

1. Members of the Creative Communities Subcommittee are encouraged to consider the items on the agenda and disclose whether they believe they have a financial or non-financial interest in any of the items in terms of Council's Code of Conduct.
2. The attached flowchart may assist committee members in making that determination (Appendix A from Code of Conduct).



DRAFT RECOMMENDATION

1. That the Creative Communities Subcommittee members disclose any financial or non-financial interest in any of the agenda items.

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AGENDA ITEM: 3.1 CONFIRMATION OF PREVIOUS MINUTES

Prepared by: Caitlin McDonald
Governance Secretary

DRAFT RECOMMENDATION

- 1. That the Creative Communities Subcommittee receive and confirm the minutes of 28 July 2025.**

Attachments

1. 2025 07 28 CNZ Minutes Unconfirmed [**3.1.1** – 5 pages]

**CREATIVE COMMUNITIES SUBCOMMITTEE
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**MEETING OF THE CREATIVE NEW ZEALAND SUBCOMMITTEE COMMENCING
AT 2.30PM ON 28 JULY 2025 AT THE CLOCKTOWER CHAMBERS,
PALMERSTON STREET, WESTPORT.**

PRESENT: M McGill (Chair), V de Friez, S Newburry, Cr A Pfahlert

PRESENT VIA ELECTRONIC LINK: D Sawyers, Cr R Sampson

APOLOGIES: Nil

IN ATTENDANCE: N Woodward (Manager Community Engagement), C McDonald
(Governance Secretary)

IN ATTENDANCE VIA ELECTRONIC LINK: Nil.

PUBLIC FORUM: Nil

MEETING DECLARED OPEN AT: 2:32pm

1. APOLOGIES (Page 5)

Discussion:

N Tauwhare (Iwi Representative) – absent with no apology.

RESOLVED

That the Creative Communities Subcommittee receive no apologies.

M McGill/S Newburry

5/0

CARRIED UNANIMOUSLY

2. MEMBERS INTEREST (Page 6)

Discussion:

M McGill – PE2. Will leave the room for that discussion.

RESOLVED That Members of the Creative Communities Subcommittee
disclose any financial or non-financial interest in any of the agenda items.

M McGill/V de Friez

5/0

CARRIED UNANIMOUSLY

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3. CONFIRMATION OF MINUTES (Page 7)

Discussion:

V de Friez name needs correction in attendance – *noted and amended*.

RESOLVED That the Creative Communities Subcommittee receive and confirm minutes from the meeting of 7 April 2025.

**D Sawyers/M McGill
5/0**

CARRIED UNANIMOUSLY

4. RESIGNATION OF SUBCOMMITTEE MEMBER (Page 12)

Discussion:

A letter of thanks is to be sent to Carlos de Treend.

RESOLVED

1. That the Creative Communities Subcommittee receive and accept the resignation of Carlos de Treend.

2. The Creative Communities Subcommittee thanks Mr. de Treend for his service and contribution.

**M McGill/V de Friez
5/0**

CARRIED UNANIMOUSLY

5. GENERAL BUSINESS (Page 13)

Discussion:

Liz Kerslake is prepared to join the Subcommittee on behalf of the Karamea Arts Council.

RESOLVED That the Creative Communities Subcommittee receive the General Business report for information.

**M McGill/V de Friez
5/0**

CARRIED UNANIMOUSLY

6. PROJECT COMPLETION REPORTS (Page 14)

Discussion:

It was noted that going forward that the project specific allocation needs to be included in letters to successful applicants.

RESOLVED That the Creative Communities Subcommittee receive the completion reports for information.

**M McGill/S Newbury
5/0**

CARRIED UNANIMOUSLY

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7. PUBLIC EXCLUDED (Page 64)
Discussion:

RESOLVED That the public be excluded from the following parts of the proceedings of this meeting:

Item No.	Minutes/Report of:	General Subject	Reason For Passing Resolution Section 7 LGOIMA 1987
PE1	Nicola Woodward – Manager Community Engagement	Application Report Creative Communities Grant	(s 7(2)(f)(i)) - Maintain the effective conduct of public affairs through the protection of such members, officers, employees, and persons from improper pressure or harassment

M McGill/Cr R Sampson
5/0
CARRIED UNANIMOUSLY

Moved into Public Excluded at 3:00pm

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PUBLIC EXCLUDED

PE1. APPLICATION REPORT CREATIVE COMMUNITIES GRANT (Page 5)

Discussion:

Aaron Intemann – No funding.

Reasons to be included in the letter:

- Proof of Intellectual Property or that the idea is different from the original.
- Access and Participation is applied for but there is not enough evidence to suggest that the local need is met.
- Creative Communities New Zealand recommends that projects be around \$5000.00 or less. See their guidelines here:
<https://creativenz.govt.nz/funding-and-support/all-opportunities/creative-communities-scheme>
- Quotes
- More detailed budgeting lines are needed.
- It is suggested that if applied for again, that funding is sought for a Pilot Episode.
- The application needs consistency (the information provided in the original application and the subsequent information is different)

M McGill departed the meeting at 3:20pm with a conflict of interest.

S Newbury will Chair the meeting as Cr A Pfahlert is not in attendance.

Cr A Pfahlert joined the meeting at 3:22pm

Buller Art Council \$2,000.00 - Unanimous:

- Suggest charging a 10% commission on their artists to help cover exhibition costs.

Number	Name of Applicant	Accountability Received?	Funds Requested	Rank of Assessors Guide	Funds Allocated
1	Aaron Intemann	N/A	\$13,000.00		\$0.00
2	Buller Community Arts Council	Yes	\$2,650.00		\$2000.00

M McGill rejoined the meeting at 3:49pm

RESOLVED That the Creative Communities Subcommittee advise of its decision.

**M McGill/Cr A Pfahlert
6/0
CARRIED UNANIMOUSLY**

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Cr A Pfahlert was thanked for her service as an Elected Member on this committee, as this will be her last meeting before the end of the triennium.

- There being no further business the meeting concluded at 3:52pm
- **Next meeting:** 2:30pm, 3 November 2025, Clocktower Chambers, Palmerston Street, Westport

Confirmed: **Date:**

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4 OFFICERS REPORTS

AGENDA ITEM: **4.1 GENERAL BUSINESS REPORT**

Prepared by: Caitlin McDonald
 Governance Secretary

Reviewed by: Nicola Woodward
 Manager Community Engagement

REPORT PURPOSE

1. This report is for the Creative Communities Subcommittee to discuss General Business.

EXECUTIVE SUMMARY

2. The General Business to be discussed is:
 - Re election of the Chair in April 2026
 - New subcommittee appointments and how they are appointed.
 - Last meeting of member – Veronica de Friez

DRAFT RECOMMENDATION

That the Creative Communities Subcommittee:

1. **Discuss any general business.**
2. **Notes that once expressions of interest are sought for the Subcommittee that members of the Subcommittee will be asked to review and confirm the suitability of applicants as per the Creative Communities NZ Guidelines.**
3. **Note that this is the final meeting for Veronica de Friez as a member of the Subcommittee.**
4. **Thanks Veronica de Friez for her contributions to the Subcommittee as a member over the last three years.**

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AGENDA ITEM: 4.2 PROJECT COMPLETION REPORT

Prepared by: Caitlin McDonald
Governance Secretary

Reviewed by: Nicola Woodward
Manager Community Engagement

EXECUTIVE SUMMARY

1. The following project completion reports were received:
 - Buller Community Arts Council
 - Buller High School
 - Cancer Society Canterbury–West Coast
 - Granity Night Market Festival
 - Heather Milne
2. The standard considerations have been thoroughly evaluated, and there are no additional comments at this time.

DRAFT RECOMMENDATION

- 1. That the Creative Communities Subcommittee receive the Project Completion Report for information.**

ATTACHMENTS

1. Buller Community Arts Council Accountability [**4.2.1** – 3 pages]
2. Buller High School Accountability [**4.2.2** – 7 pages]
3. Cancer Society Accountability [**4.2.3** – 4 pages]
4. Granity Night Market Festival Accountability [**4.2.4** – 6 pages]
5. Heather Milne Accountability [**4.2.5** – 8 pages]

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CCS reporting form - from Leanne Mcgill
Chairperson BE &

Please note that if you don't complete and return a satisfactory report you or your group will not be eligible for future Creative Communities Scheme funding.

Name of applicant: Buller Community Arts Council

Project name: Annual Poetry Evening

Start date: Fri 25 July 2025

Finish date: Fri 25 July 2025 poetry

Number of people who actively participated in your project? 20 Poets 9 visual artists

Number of people who came to see a performance or showing of your 79

1. Give a brief description of the highlights of your project:

What worked well? What didn't work? What might you do differently next time? Are there any future plans for this project? If you require more space please attach additional pages.

Adding a visual gallery worked very well - paintings, rants, words & painted poems. Display of 7 day challenge poetry. Gallery open for all weekend as well.

Very successful poetry evening - wide range of poets, poetry styles & subject matter. Several poets new to The district delighted to be included and meet other poets.

Audience very receptive - evening inclusive and supportive.

Many positive comments.

We will do it again next year - it is an important event on The local Arts Calendar.

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2. **How did your project deliver to the criteria that you selected: Participation and access, diversity or young people?** If you require more information about these criteria please refer to the CCS Application Guide.

It provided a supportive & inclusive environment for local poets to feel comfortable sharing their work. Good participation from poets and enthusiastic response from audience.

3. **Financial report:** Please give details of how the money was spent.

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Project costs			
Write down all of your project costs. Include all items from the budget in your application.			
Item	Budgeted cost (from application)	Actual cost	Reason for difference in amounts (if any)
<i>eg. Venue hire</i>	<i>eg \$600</i>	<i>eg \$400</i>	<i>eg Project moved to cheaper venue</i>
Venue - ART HOTEL	\$180	\$180	
+ gallery	\$170	\$70	not budgeted but added to increase range of work offered
Advertising NEWS	\$150	\$114.08	"special" arranged
Food	\$150	\$96.11	budget shopping to help pay extra gallery costs & donated food
Petrol	-	\$20	using gallery meant lots of running around for helpers
Total costs	\$ 480	\$480.19	
Project Income			
Write down all of your project income. Include all items from your application budget. Include your Creative Communities Scheme grant.			
Item	Budgeted income (from application)	Actual cost	Reason for difference in amounts (if any)
<i>eg Ticket sales</i>	<i>eg \$1600</i>	<i>eg \$1700</i>	<i>eg Extra tickets sold</i>
Creative Communities Scheme Grant	\$ 480	\$ 480.19	
Total income	\$480	\$480.19	
Costs less income		= 19 cents profit	

You may be required to provide receipts for this project. Please keep your receipts in a safe place for seven years.

4. Other material. Please attach copies of any of the following :

- A summary of participant or audience survey results
- Newspaper articles or reviews



PROJECT COMPLETION REPORT

This Project Completion Report form must be submitted within two months after your project has been completed.
Please note that if you don't complete and return a satisfactory report you or your group will not be eligible for future Creative Communities Scheme funding.

Name of applicant:	Buller High School		
Project name:	Singin' in the Rain		
Start date:	21 June 2025	Finish date:	23 June 2025
Number of people who <i>actively</i> participated in your project?			
Number of people who came to see a performance or showing of your project?	1138 (438 sold, 700 free)		

1. Give a brief description of the highlights of your project:

What worked well? What didn't work? What might you do differently next time? Are there any future plans for this project? If you require more space please attach additional pages.

The opportunity for students to perform on "the big stage", gave them invaluable experience and knowledge. From how to use a large space, backstage organisation, lighting, sound and talking to media this all added to the experience for the students.

Many hours of rehearsing went into the production, plus creation of set pieces and hair tutorials. Everyone learned the importance of teamwork and were committed to achieving a high standard of performance throughout.

Buller High school staff and students not involved in the production were given the morning off school to attend the first dress rehearsal given by the cast. We had a full house, and it was a great opportunity for the students to support their peers. The afternoon dress rehearsal saw Years 5, 6, 7 & 8 students from the primary schools attending to be sold on the joys of musical theatre. Feedback received from the community was very positive and was enjoyed by a wide cross section of the community.

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2. How did your project deliver to the criteria that you selected: Participation and access, diversity or young people? If you require more information about these criteria please refer to the CCS Application Guide.

The project allowed our students to participate and experience what it is like to put on a stage show in a real theatre.

Many hours of rehearsals went into the production and over the months it was great to see students grow in confidence and enjoy what they were doing.

Students from a wide range of ethnicities and abilities were given the opportunity to participate whether it be on stage or behind the scenes.

3. Financial report: Please give details of how the money was spent.

Project costs			
Write down all of your project costs. Include all items from the budget in your application.			
Item <i>eg. Venue hire</i>	Budgeted cost (from application) <i>eg \$600</i>	Actual cost <i>eg \$400</i>	Reason for difference in amounts (if any) <i>eg Project moved to cheaper venue</i>
License Fee	\$2603.49	\$2603.49	
NBS Theatre hire	\$1650.00	\$1650.00	
NBS commission on sales	\$1080.00	\$1311.00	More tickets were sold
Microphone hire	\$2229.00	\$1595.28	Invoice came in a lot cheaper than quoted
Costumes	\$1000.00	\$877.66	Less spent than budgeted
Make up	\$500.00	\$427.96	Re-used alot of last productions products
Set/props	\$1000.00	\$796.72	Less spent than budgeted
Royalties to MTI on ticket sales	\$200.00	\$177.29	Overbudgeted
Food for production members	0.00	\$249.10	Due to extra rehearsal day, food purchased
Total costs	\$10262.49	\$9688.50	

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Project Income			
Write down all of your project income. Include all items from your application budget. Include your Creative Communities Scheme grant.			
Item <i>eg Ticket sales</i>	Budgeted income (from application) <i>eg \$1600</i>	Actual cost <i>eg \$1700</i>	Reason for difference in amounts (if any) <i>eg Extra tickets sold</i>
Creative Communities Scheme Grant	\$1980.60	\$1980.60	
BDC Facility Hire	\$200.00	\$200.00	
Ticket Sales	\$7560.00	\$6637.50	More tickets were sold, but these tickets were for children and families. (children tickets were free)
Total income	\$9740.60	\$8818.10	
Costs less income	\$-521.89	\$-870.40	

You may be required to provide receipts for this project. Please keep your receipts in a safe place for seven years.

4. Other material. Please attach copies of any of the following :

- A summary of participant or audience survey results
- Newspaper articles or reviews
- Responses from other people involved in the project
- Responses to the project from other funding bodies or partners/supporters
- Photos of the project and/or artwork

Do we have permission to use these photos to promote the Creative Communities Scheme? Yes ☒ No ☐

Please return your Project Completion Report to:

Buller District Council
PO Box 21
Westport 7866
Email: grants@bdc.govt.nz



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PROJECT COMPLETION REPORT

This Project Completion Report form must be submitted within two months after your project has been completed.
Please note that if you don't complete and return a satisfactory report you or your group will not be eligible for future Creative Communities Scheme funding.

Name of applicant:	Cancer Society Canterbury- West Coast Division		
Project name:	Bags of Hope		
Start date:	Ongoing	Finish date:	
Number of people who <i>actively</i> participated in your project?	150		
Number of people who came to see a performance or showing of your project?	150		

1. Give a brief description of the highlights of your project:

What worked well? What didn't work? What might you do differently next time? Are there any future plans for this project? If you require more space please attach additional pages.

This grant enabled us to purchase paper bags for cancer patients to store their clothing during treatment, providing a practical and dignified alternative to plastic. These bags became more than just a functional item — local school students decorated them with colourful artwork, uplifting messages, and personal touches. This creative involvement gave students an opportunity to contribute meaningfully, learn about empathy, and connect with the experiences of those facing cancer. For patients, receiving a hand-decorated bag added a layer of emotional support, turning a simple item into a symbol of care and community. This initiative not only enhanced our ability to provide compassionate, person-centred support but also strengthened intergenerational connections and increased community awareness of our work.

This is an ongoing project, but one we hadn't yet done in Buller. We will continue to collaborate with schools across the West Coast, as many of the patients going to hospital in Christchurch are from our region.

We are so appreciative to the Council, as small items like this are not prioritized in our budget in the face of so much patient need. These are the little human touches that make our patients feel seen and special, and our mahi with schools authentic.

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- 2. How did your project deliver to the criteria that you selected: Participation and access, diversity or young people?** If you require more information about these criteria please refer to the CCS Application Guide.

This project created a meaningful opportunity for students to contribute to their community in a deeply personal way. By decorating the bags, young people were able to channel their creativity into something with real purpose and impact. For many, the activity provided a chance to process their own connections to cancer — whether through a family member, friend, or loved one — while at the same time developing empathy and a sense of giving back. It transformed what could have been a simple art project into a powerful lesson about compassion, community, and shared humanity. Students not only gained pride in their contribution but also experienced the satisfaction of knowing their artwork would brighten the day of someone facing a difficult journey. In this way, the project nurtured both creativity and character, reinforcing to students that even small acts of kindness can make a significant difference.

- 3. Financial report:** Please give details of how the money was spent.

Project costs

Write down all of your project costs. Include all items from the budget in your application.

Item <i>eg. Venue hire</i>	Budgeted cost (from application) <i>eg \$600</i>	Actual cost <i>eg \$400</i>	Reason for difference in amounts (if any) <i>eg Project moved to cheaper venue</i>
Shardlows Brown Paper Bags	\$282	\$282	N/A

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Total costs	\$282	\$282	
Project Income			
Write down all of your project income. Include all items from your application budget. Include your Creative Communities Scheme grant.			
Item <i>eg Ticket sales</i>	Budgeted income (from application) <i>eg \$1600</i>	Actual cost <i>eg \$1700</i>	Reason for difference in amounts (if any) <i>eg Extra tickets sold</i>
Creative Communities Scheme Grant	\$282	\$282	
Total income	282	282	
Costs less income	0	0	

You may be required to provide receipts for this project. Please keep your receipts in a safe place for seven years.

4. Other material. Please attach copies of any of the following :

- A summary of participant or audience survey results
- Newspaper articles or reviews
- Responses from other people involved in the project
- Responses to the project from other funding bodies or partners/supporters
- Photos of the project and/or artwork

Do we have permission to use these photos to promote the Creative Communities Scheme? Yes ☐ No ☐

Please return your Project Completion Report to:

Buller District Council
PO Box 21
Westport 7866
Email: grants@bdc.govt.nz



PROJECT COMPLETION REPORT

This Project Completion Report form must be submitted within two months after your project has been completed.
Please note that if you don't complete and return a satisfactory report you or your group will not be eligible for future Creative Communities Scheme funding.

Name of applicant:	Granity Night Market Festival		
Project name:	Granity Night Market		
Start date:	20/06/2025	Finish date:	20/06/2025
Number of people who <i>actively</i> participated in your project?	160		
Number of people who came to see a performance or showing of your project?	1000?		

1. Give a brief description of the highlights of your project:

What worked well? What didn't work? What might you do differently next time? Are there any future plans for this project? If you require more space please attach additional pages.

CREATIVE COMMUNITIES SUBCOMMITTEE 3 NOVEMBER 2025

The evening was lively and well attended despite the weather. More volunteers led to better setup and communication between the team. The evening had a few glitches but the team were able to communicate and sort them fairly quickly. Public feedback was very positive about a well run volunteer event. Our photo competition was a new addition to our evening which meant more active participation in creativity. Unfortunately our Glow Zone light broke on the set up so a few teenagers and children would have gone home disappointed about that. Our spot prizes and lucky dip giveaways and lantern making in the kids zone really helped make up for that. The two for One Clowns were a great addition to the family fun on the night as well as the face painting operating at out of the kids zone. We think that the word of mouth has spread to families knowing this is a family friendly event and always creative and changing also. Many lively musicians spread cheer which was noted and praised by people attending. What didn't work so well was the lantern we had bought over from Nelson could not fit in the doors of the Theatre so we had to house in the band rotunda. This meant less room for our drum circle and costume judging but perhaps the shuffle of stages also meant people within the theatre had more entertainment on the stage and felt more connected to the event. Our auction was a flop. We had a curtain sided truck which was away from the main audience . This space was dark and people were less connected to the outdoor main stage and the auction ended up with no interaction at all, we cancelled it and put on music instead. The time and vibe was wrong for an auction but perfect for music.

Our health and safety lighting was much better this year as was our signage for first aid and information, we still need more signage and more volunteers to make the night run more smoothly. Our fire performers felt disconnected to the event and we will place them differently next time. The food was plenty this year with better lighting and options, we were able to feed our core set up and pack down crew also which was great team building and hopefully has led to more community pride in working as volunteers. We have received great reports from the Library, museum, gallery and opshop receiving high praise for warm, inviting spaces and community connectedness. We felt more safe with our road patrol and security plan this year, we are still needing to build on this we think. We received terrific community support as far as road cones, generators, posters, helping hands and lighting so we feel our energy is appreciated and local people value our event as a celebration of art and culture here in little Granity town. We were happy to bring a traditional Vesak lantern from Nelson to contribute to the art and ambience of the evening and we look forward to doing so again. Being a volunteer event it is a huge amount of effort in the middle of winter for such a short time span. So many things happening . The rain brought about some challenges with drying tents and we are hoping to hire hall spaces for longer to allow for that and the massive effort in transporting all things in to site. We are very thankful for the Creative Communities funding which allows us to put on a feel good event for people, and bring a little art, creativity, magic and warmth in to peoples lives. We would like to keep running this event in the same format yet find if the event grows it will be hard to keep everyone dry in wet weather. We have been actively inviting youth to be involved and set up their own space within the event, this year there was no interest to run a youth zone by youth for youth, but Karamea Youth came over in a minivan and it would be great if we could encourage youth to be more actively involved in creating their own space as they have done in the past.

2.

Our evening was all inclusive and we actively invited as many ages and members from our wider community as we could. Invites to all child care centres, schools, a special invite to youth to engage, a photo competition to try and encourage a creative input and perhaps different demographic. Having entertainment from local musicians and performers for the wider community we felt there was a diverse range of entertainment to attract people to our event. Encouragement for people to come in costume or to create their own zone opened up our event to all. Giving support to performers to travel over from Karamea helped to join our communities also. A particular attention went in to this years event with a focus on lighting the area to allow people with eyesight difficulties to also feel safe within our event

**CREATIVE COMMUNITIES SUBCOMMITTEE
3 NOVEMBER 2025**

and allow the elderly to be involved. Time and effort went in to filling potholes and lighting spaces to join the event together and allow a diverse array of foot traffic through the evening, prams, wheelchairs, low visibility, large costumes etc. This part is always a challenge as well as the weather and we feel we do a fairly conscientious job of inviting and looking after everyone on the night. Bringing the Vesak lantern over from Nelson was a highlight for us but also many people mentioned interest in this addition and hoping to see it again next year.

CREATIVE COMMUNITIES SUBCOMMITTEE 3 NOVEMBER 2025

2. How did your project deliver to the criteria that you selected: Participation and access, diversity or young people? If you require more information about these criteria please refer to the CCS Application Guide.

3. Financial report: Please give details of how the money was spent.

Project costs			
Write down all of your project costs. Include all items from the budget in your application.			
Item <i>eg. Venue hire</i>	Budgeted cost (from application) <i>eg \$600</i>	Actual cost <i>eg \$400</i>	Reason for difference in amounts (if any) <i>eg Project moved to cheaper venue</i>
Lyric Theatre venue hire	240	240	
Museum Venue hire	100	100	
Tent hire kids zone	400	400	
PA hire Main Stage	250	250	
PA Hire 2 nd announcements etc	200	200	
Lighting/ health and safety/road	200	167	Donated lights helped plus payment for road patrol and potholes
Glow zone tent, lighting	150	150	
Admin	200	200	
Music/ entertainment	500	475	One performer cancelled, plus we included a costume hire
Petrol vouchers, travel	900	0	Not enough \$\$ to give volunteers or performers petrol vouchers -paid out of gold coin \$
Kids entertainment	350	250	Used facepainting and clowns in budget as Sugra (in quote) was too expensive without fuel help
Creativity, lanterns paints	200	200	
Refreshments for crew/ performers	100	60	Not enough \$\$ relied on donated food to help
Small tent hire /first aid/ information/security	100	459	We could not borrow rotunda sides as usual. we could not find security staff. Purchased in advance, walkie talkies and clear walls for rotunda – refunded off door money
Advertising/printing	500	193.50	We were kindly sponsored a lot more printing than we expected.
Total costs	\$4390	\$3344.50	Re budgeted without some expenses (mainly petrol)

Project Income			
Write down all of your project income. Include all items from your application budget. Include your Creative Communities Scheme grant.			
Item <i>eg Ticket sales</i>	Budgeted income (from application) <i>eg \$1600</i>	Actual cost <i>eg \$1700</i>	Reason for difference in amounts (if any) <i>eg Extra tickets sold</i>
Creative Communities Scheme Grant	\$1800	\$1800	
40 stalls at \$15 this was an estimate	600		It rained and we had some cancellations
Donations and auction, gold coin	2000		The auction got cancelled (read report) not enough volunteers on night to collect donations

**CREATIVE COMMUNITIES SUBCOMMITTEE
3 NOVEMBER 2025**

Total of stalls, door, donations		1544.50	
Total income	4400	3344.50	
Costs less income			

You may be required to provide receipts for this project. Please keep your receipts in a safe place for seven years.

4. Other material. Please attach copies of any of the following :

- A summary of participant or audience survey results
- Newspaper articles or reviews
- Responses from other people involved in the project
- Responses to the project from other funding bodies or partners/supporters
- Photos of the project and/or artwork

Do we have permission to use these photos to promote the Creative Communities Scheme? Yes ☒ No ☐

Please return your Project Completion Report to:

Buller District Council

PO Box 21

Westport 7866

Email: grants@bdc.govt.nz



Granity Lights Up for Night Market



Jodene Kennedy sparkles at Night Market

The prospect of rain didn't stop hundreds from attending the 13th annual Granity Night Market on Friday June 20th.

And those that arrived with raincoats, gummies and brollies were not disappointed. As darkness fell, the rain stopped, the umbrellas came down, the lights sparkled, and the stars came out for this winter solstice event which fell on the public holiday for Matariki.

Tantalising tastes, magic music, blazing braziers, colourful lanterns, stalls and stands contributed to a wonderful night of entertainment for all.

Congratulations to the organisers for producing and running such a great event in Northern Buller.



The Lyric Theatre indoor stalls



A giant lantern graced the band rotunda



The pretty lady is OK, but we're not too sure about the gorilla!



Popular donuts



Little ones queue for face painting



Brazier warmth and light



Mary's in there somewhere



PROJECT COMPLETION REPORT

This Project Completion Report form must be submitted within two months after your project has been completed.
Please note that if you don't complete and return a satisfactory report you or your group will not be eligible for future Creative Communities Scheme funding.

Name of applicant:	Heather Milne		
Project name:	Inside Stories: Buller		
Start date:	12/5/25	Finish date:	31/7/25
Number of people who <i>actively</i> participated in your project?	28		
Number of people who came to see a performance or showing of your project?	610		

1. Give a brief description of the highlights of your project:

What worked well? What didn't work? What might you do differently next time? Are there any future plans for this project? If you require more space please attach additional pages.

<p><i>What worked well?</i></p> <p>Workshop facilitation, exhibitions (installation, public response), and responsible use of cameras all exceeded my expectations. There was an appropriate amount of flexibility and communication flow with both groups to ensure that the project could be tailored for ages/stages.</p> <p>Key highlights:</p> <p>The talent and skill students showed in their photography</p> <p>The surprise and pride shown by members of the community seeing photographs made by young locals.</p> <p>Collaborating with staff from Maruia School and Sacred Heart School Reefton.</p> <p>The enthusiasm shown by Reefton local businesses to host the exhibition.</p> <p><i>What might you do differently next time?</i></p> <p>Print promotional materials in black and white to reduce costs.</p> <p>Arrange back-up accommodation.</p> <p><i>Future plans:</i> There have been requests from groups in other areas of the West Coast to participate in the programme, however this will depend on funding. In the meantime, the programme will operate in the Ashburton district in the second half of 2025 and a collection of photographs from the Selwyn, Buller, Grey, and Ashburton districts is scheduled to be exhibited at Parliament in May 2026.</p>

CREATIVE COMMUNITIES SUBCOMMITTEE

3 NOVEMBER 2025

2. How did your project deliver to the criteria that you selected: Participation and access, diversity or young people? If you require more information about these criteria please refer to the CCS Application Guide.

28 young people directly participated, from a wide range of cultures, backgrounds, and abilities.
 >100 young people viewed the exhibition in person
 Art themes discussed during the workshops included interpreting photographs, the importance of people telling rural stories, connecting the past and present with photography, photography in jobs, and angles and composition.
 The public exhibitions of their work included invites, media, labels, food, and speeches so that the participants could learn how art exhibitions work.

3. Financial report: Please give details of how the money was spent.

Project costs			
Write down all of your project costs. Include all items from the budget in your application.			
Item <i>eg. Venue hire</i>	Budgeted cost (from application) <i>eg \$600</i>	Actual cost <i>eg \$400</i>	Reason for difference in amounts (if any) <i>eg Project moved to cheaper venue</i>
Resource printing	\$192.50	\$70	Used own printer for some
Programme facilitation	\$2,100	\$2,100	
Photo printing	\$890	\$442.40	Negotiated discount with printer
Catering	\$70	\$95.35	Larger number of guests (at Reefton opening event)
Promo printing/signage	\$135.20	\$110.70	Printed some in-house
Travel	\$440	\$386.67	Fuel price drop
Accommodation	0	\$548.00	Free accommodation offer fell through
Additional display supplies	0	\$55	Reefton 'shop window' display required different exhibition supplies to usual.
Total costs	\$3,827.70	\$3,808.12	(does not include cameras, banner, resource books and SD cards etc that were sponsored from previous year)

Project Income			
Write down all of your project income. Include all items from your application budget. Include your Creative Communities Scheme grant.			
Item <i>eg Ticket sales</i>	Budgeted income (from application) <i>eg \$1600</i>	Actual income <i>eg \$1700</i>	Reason for difference in amounts (if any) <i>eg Extra tickets sold</i>
Creative Communities Scheme Grant	\$2,727.70	\$1,200	
Buller business sponsorship	\$1,000	\$1,000	
Gold coin donation	\$100	0	Forgot to set this up
Total income	\$3,827.70	\$2,200	(does not include cameras, banner, resource books and SD cards etc that were sponsored from previous year)
Costs less income	0	-\$1,608.12	Full budgeted amount not funded through Creative Communities

You may be required to provide receipts for this project. Please keep your receipts in a safe place for seven years.

**CREATIVE COMMUNITIES SUBCOMMITTEE
3 NOVEMBER 2025**

4. Other material. Please attach copies of any of the following:

- A summary of participant or audience survey results - *see attached document*
- Newspaper articles or reviews – *see attached document*
- Responses from other people involved in the project - *see attached document*
- Responses to the project from other funding bodies or partners/supporters - *see attached document*
- Photos of the project and/or artwork - *see attached document*

Do we have permission to use these photos to promote the Creative Communities Scheme? Yes ☐ Y No ☐

Please return your Project Completion Report to:

***Buller District Council
PO Box 21
Westport 7866
Email: grants@bdc.govt.nz***

**CREATIVE COMMUNITIES SUBCOMMITTEE
3 NOVEMBER 2025**

**INSIDE STORIES: BULLER DISTRICT
Reporting August 2025**

A summary of participant survey results

Maruia School group

Participants: 12
Age of participants: 9-13 years old
Exhibition visitors: 50
Venue: Maruia School Library

Sacred Heart School, Reefton group

Participants: 16
Age of participants: 9-13 years old
Exhibition visitors: 560
Venue: Shop windows on Broadway, Reefton

Collaborators/Contributors

Maruia School
Sacred Heart School, Reefton

Corporate sponsors/Supporters

Kiwispan West Coast
Betta Electrical Reefton
Steptoos Café
Nana Ni's Café

Bassano Pizza
Reefton Visitor Information Centre
Reefton Trading
Reefton Gallery

Feedback Loop

Each participant completed a 'Feedback Loop' form on which they discussed what they enjoyed, what they learned and what the challenges were. Some examples of the responses:

What did you enjoy most about taking photos?

Getting a different perspective of things and taking a small bit out of a big picture – Addison
I enjoyed seeing it in a different view – Sam
I got to look at things that I don't really look at. Photos can be interesting – Micah
The freeness of being able to take any pictures – Leah
I really enjoyed experimenting and seeing how photos looked – Ruby
Experiencing different views – Isobel
Exploring new things to take photos of – Jaxon
Getting outside and exploring – Toby
I loved taking photos from high places. It just felt really cool – Ellie
Seeing nature – Willow
To see what could be beautiful - Ria

What was something new that you learned?

I could get different angles – Bessie
How light affects your picture – Leah
You have to tuck your arms in while taking the photos - Lucy
How to get the perfect angle to get a better photo – Kaifer
How to hold the camera still - Maddison
How different light changes the photo - Jaxon

Feedback from sponsors and the public

"The Inside Stories programme is something that I am happy to support as it encourages kids to interact and promote our beautiful country, and that can never be a bad thing", Chris Lang (Kiwispan).

"I wanted to share how incredibly proud I am of my old primary school, Sacred Heart School. It has been a privilege to be part of the Inside Stories: Buller District Programme photography exhibition on Broadway this week. The talent displayed by these young students is remarkable", Jen (Bassano Pizza Parlour)

"Excellent photos from Sacred Heart School currently on display in Broadway shop windows. Very impressive quality and eye for composition", Nic Hancox.

CREATIVE COMMUNITIES SUBCOMMITTEE 3 NOVEMBER 2025

Media



THE CLARION, Monday, 28th JULY, 2025

50 Cents each

THE CLARION

Students from Sacred Heart School, Reefton launched their public photography exhibition last week for the Inside Stories: Buller District programme. The exhibition is up in shop windows on Broadway until 31st July, and it showcases the tremendous creative talent of young people in the town. The groups took part in workshops then each student used a camera over a week to photograph their environments.

"The enthusiasm of the students to learn new things is demonstrated in the way they took their photos and chose their subject matter. I'm very impressed by their work. It was also a community-wide project, with great support from school staff and key sponsor Kwhitpan - plus the businesses who put their hands up to host the exhibition". (Heather Milne, programme facilitator and creator).

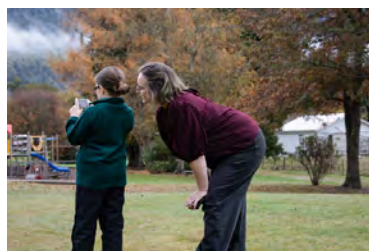


CREATIVE COMMUNITIES SUBCOMMITTEE 3 NOVEMBER 2025



Maruia School
Sacred Heart School, Reefton
May - July 2025

WORKSHOPS



TAKING PHOTOS



CREATIVE COMMUNITIES SUBCOMMITTEE 3 NOVEMBER 2025



MARUIA EDITION
11 JUNE. 2025
5.30-7pm
GROUP EXHIBITION
MARUIA SCHOOL



PHOTOGRAPHY BY TAMARIKI IN THE COMMUNITY
Join us for the public exhibition of *Inside Stories: Maruia*. This free photography programme is for young people in rural New Zealand, and tells their stories of their neighbourhoods. Through photography, talented students from Maruia School in the Buller District, offer their insights and visions of local landscapes, flora and fauna, and architecture.

Presented by: **HEATHER JOY**
PHOTOGRAPHS

Main image: Aaron Akela (b. 2013), untitled, 2023.
Left to right: Ross Bradley (b. 2012), untitled, 2023. | Ria White (b. 2014), untitled, 2023. | Lucy Pearson (b. 2014), On The Deck At Home, 2023.

Buller key partners:




THE MARUIA EDITION
11 JUNE. 2025. 5.30-7pm
GROUP EXHIBITION
MARUIA SCHOOL
MARUIA

YOU ARE INVITED!
Public exhibition

WED. 11 JUNE
5.30-7.00PM | MARUIA SCHOOL
1956 STATE HIGHWAY 65

RSVP: by Mon. 9 June, heatherjoyonline@gmail.com



Join us for the public photography exhibition of *Inside Stories: Maruia* in the Buller District. *Inside Stories* is a free photography programme for tamariki in regional and rural New Zealand, to document their stories and community. Through photography, 12 talented Maruia students offer their insights and visions of local landscapes, flora and fauna, and architecture. For queries, or to donate to *Inside Stories*, email: heatherjoyonline@gmail.com.

Thank you to our supporters and sponsors:




THE MARUIA EDITION
12 JUNE. 2025. 9.30-10pm
MARUIA SCHOOL,
STATE HIGHWAY 65
BULLER DISTRICT

A free photography programme for tamariki in rural communities in the South Island of New Zealand, to document their own stories, landscapes, flora, and fauna through their own lens, and to donate to *Inside Stories*.

Main image: Aaron Akela (b. 2013), untitled, 2023.

Buller key partners:




THE MARUIA EDITION
12 JUNE. 2025. 9.30-10pm
MARUIA SCHOOL,
STATE HIGHWAY 65
BULLER DISTRICT

A free photography programme for tamariki in rural communities in the South Island of New Zealand, to document their own stories, landscapes, flora, and fauna through their own lens, and to donate to *Inside Stories*.

Main image: Aaron Akela (b. 2013), untitled, 2023.

Buller key partners:




REEFTON EDITION
25-31 JULY. 2025
BROADWAY
REEFTON



PHOTOGRAPHS BY TAMARIKI IN YOUR COMMUNITY
Join us for the public exhibition of *Inside Stories: Reefton*. This free programme is for young people in rural New Zealand to tell stories of their communities with photographs. Through photography, talented students from Sacred Heart School, Reefton offer their insights and visions of your landscapes, flora and fauna, and architecture. Join us for the Reefton exhibition in shop windows on Broadway!

Presented by: **HEATHER JOY**
PHOTOGRAPHS

Main image: Leah Lambrough (b. 2013), In Reefton, 2025.
Left to right: Breana Mayray (b. 2014), Cow Walk, 2025.
Peter Munnell (b. 2013), Reefton-Somerset, 2025.
Joan Hill (b. 2013), Puddles In The Playground, 2025.

Buller key partners:




THE REEFTON EDITION
25-31 JULY. 2025
BROADWAY
REEFTON

INVITE FOR:
Exhibition launch and meet-the-photographers.

FRIDAY 25 JULY
3PM-4PM | SACRED HEART SCHOOL
REEFTON



Join us for an afternoon tea to celebrate the public exhibition of *Inside Stories: Reefton*. *Inside Stories* is a free photography programme for young people in rural New Zealand to document their stories and community. Through photography, 16 talented students from Sacred Heart School, Reefton offer their insights and visions of local landscapes, flora and fauna, and architecture. For queries, email: heatherjoyonline@gmail.com.

Thank you to our supporters and sponsors:




THE REEFTON EDITION
26-31 JULY. 2025
BROADWAY
REEFTON

A free photography programme for tamariki in rural communities in the South Island of New Zealand, to document their own stories, landscapes, flora, and fauna through their own lens, and to donate to *Inside Stories*.

Main image: Aaron Akela (b. 2013), untitled, 2023.

Buller key partners:




THE REEFTON EDITION
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BROADWAY
REEFTON

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Buller key partners:




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Main image: Aaron Akela (b. 2013), untitled, 2023.

Buller key partners:



CREATIVE COMMUNITIES SUBCOMMITTEE 3 NOVEMBER 2025

EXHIBITIONS



CREATIVE COMMUNITIES SUBCOMMITTEE
3 NOVEMBER 2025

AGENDA ITEM: 4.3 APPLICATION REPORT

Prepared by: Caitlin McDonald
Governance Secretary

Reviewed by: Nicola Woodward
Manager Community Engagement

EXECUTIVE SUMMARY

1. Twelve eligible applications were received for the Creative Communities Scheme, with a total funding request of \$29,442.50.
2. One application was received that was ineligible.
3. All eligible applications have been provided to the Subcommittee to score based on the Creative New Zealand guidelines.

FUNDING: SECOND ROUND 2025/2026

4. This is the second funding round for the 2025/2026 Financial Year for the Creative New Zealand Grant.

Annual Creative Community NZ funding allocation	\$21,270.60
Creative Community NZ funding carried over	\$ 0.00
Returned funds	\$ 0.00
10% used for promotion (<i>unused funds will be allocated in the final funding round</i>)	\$2,127.06
Funding already allocated	\$2,000.00
Available for allocation (<i>to be allocated through another two rounds</i>)	\$17,143.54

DRAFT RECOMMENDATION

1. That the Creative Communities Subcommittee advise of its decision.

CREATIVE COMMUNITIES SUBCOMMITTEE
3 NOVEMBER 2025

ATTACHMENTS

1. Creative Communities Applications Round 2 [**4.3.1** – 1 page]

**CREATIVE COMMUNITIES SUBCOMMITTEE
3 NOVEMBER 2025**

#	Applicant name	Project title	Amount Requested	Amount Granted	Comments
1	Andrea Wilson	Art Exhibition Pop Up Venue	\$4,778.50		
2	Buller Community Arts Council	Annual Poetry Evening 2026 & Exhibition	\$630.00		
3	Carters Beach Singers	Carols @ Carters	\$1,880.00		
4	Chantelle Cobby	In Our Twenties	\$264.50		
5	David Flynn	Celtic Guitar Master	\$2,543.50		
6	Jess Denholm	Pride in the Park Westport	\$3,900.00		
7	Joe Hicks	Taonga Puoro (Maori Instruments)	\$1,700.00		
8	Kawatiri Kapa Haka Waiata	Piupiu Making Workshop	\$4,776.00		
9	Northern Buller Arts Trail	Northern West-Coast Art and Craft Trail	\$1,800.00		
10	Open Studios Reefton	Open Studios Reefton	\$600.00		
11	Tracey McEwing	Red Shoes	\$3,070.00		
12	Waimangaroa Recreation Reserve Domain Subcommittee	Waimangaroa Rhythm & Food Festival	\$3,500.00		
Total requested			\$29,442.50	0	
Total available for distribution			\$17,143.54		